

Administration

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
15	Payroll costs				350.00	195.00	155.00	155.00 (44%)
16	Audit				800.00	815.00	-15.00	-15.00 (-1%)
17	Hall Hire				570.00	276.00	294.00	294.00 (51%)
18	Insurance				5,500.00	5,834.60	-334.60	-334.60 (-6%)
19	Office Allowance				315.00	236.60	78.40	78.40 (24%)
20	Petrol/Travel				50.00		50.00	50.00 (100%)
21	Postage				100.00	82.70	17.30	17.30 (17%)
22	Telephone					53.16	-53.16	-53.16 (N/A)
23	Stationary				300.00	48.38	251.62	251.62 (83%)
24	Website/Email				500.00	348.00	152.00	152.00 (30%)
25	Training				500.00	425.00	75.00	75.00 (15%)
26	GDPR costs				50.00	35.00	15.00	15.00 (30%)
27	Miscellaneous							(N/A)
28	Staff recruitment				200.00		200.00	200.00 (100%)
29	Election costs				500.00		500.00	500.00 (100%)
30	Councillor expenses				200.00		200.00	200.00 (100%)
31	Office Purchases				200.00	583.78	-383.78	-383.78 (-191%)
55	Microsoft 365				110.00	113.40	-3.40	-3.40 (-3%)
58	Scribe accounting				300.00	345.60	-45.60	-45.60 (-15%)
SUB TOTAL					10,545.00	9,392.22	1,152.78	1,152.78 (10%)

CIL

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10	CIL	5,000.00	24,987.32	19,987.32		12,228.57	-12,228.57	7,758.75 (155%)
SUB TOTAL		5,000.00	24,987.32	19,987.32		12,228.57	-12,228.57	7,758.75 (155%)

Income

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Precept	63,636.00	63,636.00					(0%)
2	Bank Interest	1,877.00	1,493.99	-383.01				-383.01 (-20%)
3	Braiswick Road Contribution	150.00	150.00					(0%)
4	Highcliff Lease	5,460.00	5,975.75	515.75				515.75 (9%)
5	VAT Reclaimed	2,000.00	1,753.19	-246.81				-246.81 (-12%)
6	Recycling	300.00		-300.00				-300.00 (-100%)
7	Scouts Ground Rent	1.00	1.00					(0%)
8	Private Road Contribution	40.00	40.00					(0%)
9	Wayleaves							(N/A)
48	BMCIC Rent	1,650.00	1,650.00					(0%)
49	Miscellaneous Income		7.22	7.22				7.22 (N/A)
56	BDC CIL		24,987.32	24,987.32				24,987.32 (N/A)
59	BMCIC Insurance replayment	2,221.00	974.85	-1,246.15				-1,246.15 (-56%)
60	LPF Hire deposit							(N/A)

**Brantham Parish Council**  
**Summary of Receipts and Payments**  
All Cost Centres and Codes

17 January 2025 (2024-2025)

SUB TOTAL	77,335.00	100,669.32	23,334.32				23,334.32 (30%)
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**Other items**

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
44	SID Maintenance				1,000.00	149.17	850.83	850.83 (85%)
45	Defibrillator Maintenance				500.00	409.50	90.50	90.50 (18%)
46	Miscellaneous		250.00	250.00		5,715.20	-5,715.20	-5,465.20 (N/A)
51	Parish Plan				2,500.00	2,012.24	487.76	487.76 (19%)
54	CCTV Sims					27.00	-27.00	-27.00 (N/A)
61	LPF Hire deposit		250.00	250.00		250.00	-250.00	(N/A)
SUB TOTAL			500.00	500.00	4,000.00	8,563.11	-4,563.11	-4,063.11 (-101%)

**Salaries**

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
11	Clerk/RFO Salary				24,000.00	15,453.97	8,546.03	8,546.03 (35%)
12	Litter Picker Salaries				12,000.00	7,912.83	4,087.17	4,087.17 (34%)
13	Employers PAYE & NI				7,000.00	3,035.16	3,964.84	3,964.84 (56%)
14	Clerk's Pension				1,500.00	956.14	543.86	543.86 (36%)
62	Assistant Clerk - Salary					980.03	-980.03	-980.03 (N/A)
SUB TOTAL					44,500.00	28,338.13	16,161.87	16,161.87 (36%)

**Services**

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
35	BDC Litter bin emptying				2,830.00	2,829.00	1.00	1.00 (0%)
36	Litter purchases				1,000.00	14.98	985.02	985.02 (98%)
37	Playground inspection				300.00	159.45	140.55	140.55 (46%)
38	Playground equipment/repairs				1,500.00	112.83	1,387.17	1,387.17 (92%)
39	BLC Grounds Maintenance				480.00	480.00		(0%)
40	GPL Play area rent				10.00	10.00		(0%)
41	Horticulture				200.00	35.98	164.02	164.02 (82%)
42	SCC Street lighting				1,400.00	1,112.24	287.76	287.76 (20%)
43	Village Hall Maintenance Grant				5,000.00	3,750.03	1,249.97	1,249.97 (25%)
47	Village Grounds Maintenance				5,000.00	2,530.00	2,470.00	2,470.00 (49%)
53	CCTV Maintenance				400.00	160.20	239.80	239.80 (59%)
SUB TOTAL					18,120.00	11,194.71	6,925.29	6,925.29 (38%)

**Subscriptions/Grants/Donations**

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
32	SALC subscription				850.00	850.46	-0.46	-0.46 (-0%)
33	SLCC Subscription				120.00		120.00	120.00 (100%)

**Brantham Parish Council**  
**Summary of Receipts and Payments**  
All Cost Centres and Codes

17 January 2025 (2024-2025)

34 Donations	3,000.00	853.38	2,146.62	2,146.62 (71%)
50 Brantham Open Spaces Group	1,200.00	421.25	778.75	778.75 (64%)
57 BDC CIL Grants				(N/A)
<b>SUB TOTAL</b>	<b>5,170.00</b>	<b>2,125.09</b>	<b>3,044.91</b>	<b>3,044.91 (58%)</b>

**Summary**

<b>NET TOTAL</b>	<b>82,335.00</b>	<b>126,156.64</b>	<b>43,821.64</b>	<b>82,335.00</b>	<b>71,841.83</b>	<b>10,493.17</b>	<b>54,314.81 (32%)</b>
<b>V.A.T.</b>					<b>4,243.80</b>		
<b>GROSS TOTAL</b>		<b>126,156.64</b>			<b>76,085.63</b>		

## Brantham Parish Council

## Donations for the year ending 31 March 2025 using the General Power of Competence\*

Recipient	Reason for request	Amount Requested	Actioned	Funded Elsewhere	Minute no.
Village Hall Brantham	Purchase of new tables	£233	£233		PC 05.24.09
Manningtree & District Community Bus	Contribution towards bus costs	£500	£250		FC 05.24.06
Brantham Cricket Club	Contribution towards running costs	£500	£250		FC 06.24.05
Brantham Open Spaces Group	Purchase of leaf blower	£150	£0	£150	FC 06.24.06
Acacia Court Community Garden	Extra long hose	£100	£0	£120	FC 09.24.05
1st Brantham Cub Scouts	Daffodil Bulbs	£36	£0	£36	FC 10.24.05

Subtotal of expenditure incurred in 2024-25 to date			£733
Donations budget for 2024-25			£3,000
Funding carried over from 2023-24			£151
Donations over/underspend for 2024-25			£2,418

\* The General Power of Competence (GPC) was introduced by the Localism Act 2011 and took effect in February 2012. At its Annual Parish Council Meeting of 10 May 2023 the Parish Council resolved that it fulfilled the eligibility criteria set by the SoS (Localism Act 2011 s8) and that it was enabled to use the General Power of Competence (GPC)



## **APPLICATION FOR A GRANT OR CONTRIBUTION**

*Before completing this form, please carefully read Brantham Parish Council's Contributions Policy. Copies of this form must be submitted to the Parish Council along with any necessary supporting document to the address or email detailed above.*

### **General Information for Applicants**

*It is Brantham Parish Council's intention (subject to budget restrictions and available resources) to support initiatives from local community groups and organisations. Priority will be given to applicants who have not previously received grants from Brantham Parish Council. The size of any contribution is awarded at the discretion of the Parish Council but will not exceed £500 in any one application.*

*A word copy of this form is available on request to the Clerk. If you have any queries on the completion of this form please contact the Parish Clerk using the details above.*

### **ORGANISATION/GROUP DETAILS**

**Organisation/Group name:**

Brantham Open Spaces(BOS)

**Address:**

**Contact Email:**

**Contact Telephone:**

**Registered Charity no. (if applicable):**

**If you are part of a larger organisation enter its name:**

**Aims and objectives of your organisation/group:**

Maintain and improve Public Rights of Way(ProW) and sustainable transport option in and around Brantham.

Maintain and improve both closed and open church yards at St Micheal,s, Brantham.

### **DETAILS OF PROJECT/ACTIVITY**

**Grass cutting and hedge, hedge maintenance etc**

**Provide an overview of your project/request:**

The main cost item is a new hedge trimmer. The main hedge trimmer we have been using was donated by Eric Esben and is now basically worn out.



	The smaller items are; replacement helmet, warning signs and first aid kit. Plus one extra rake because we have generally been using one of our own domestic rakes.
<b>What is the likely number of beneficiaries?</b>	Pretty much everybody in Brantham plus those passing through the village.
<b>Age profile of beneficiaries</b>	0-85
<b>Provide details of long-term sustainability</b>	The hedge trimmer is battery powered so will not require fuel and maintenance costs should be minimal. I would estimate useful life of the trimmer at 5years.

#### DETAILS OF PARISH COUNCIL FUNDING REQUESTED

<b>Contribution requested</b>	£827.14 incl VAT(Quote attached from WH Greens,Hadleigh. Rake amended to metal £31.64, Sighs from ANO supplier £15)
<b>Received in the last 4 years</b>	Circa £2500

**Please use this space for any other information about your project or organisation that may be helpful to your application:**

I certify that the responses provided are accurate to the best of my knowledge



**BRANTHAM**  
Parish Council

Thornfield Cottage, Windmill Road  
Bradfield, CO11 2QW  
01206 645111  
clerk@branthamparishcouncil.gov.uk

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Signature of applicant: Dennis Hyatt

Office held Group Leadre(BOS)

Date 17/01/2025

W J GREEN LTD  
LADY LANE INDUSTRIAL ESTATE  
HADLEIGH  
SUFFOLK  
IP7 6BQ

Tel : 01473 823839  
Email : sales@wjgreen.co.uk  
VAT Reg No: 282 7373 36

QUOTATION

Page 1

CASH SALE

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THANK YOU FOR YOUR CUSTOM  
PLEASE CALL AGAIN

Quotation No

1013

Quotation Date

17/01/2025

Order No

Account Ref

CASH

This is not a V.A.T Invoice

Qty	Ordered	Product Code	Description	Unit Price	Net Amount
1.00		STIHLA66	STIHL HLA66 (AP) LONG REACH HEDGE CUTTER	303.3300	288.16
2.00		STIAP200	AP200 LI-ION BATTERY	129.1700	245.42
1.00		STIAL301	STIHL AL301 QUICK CHARGER	64.1700	60.96
1.00		STE6032650030	STEIN PERSONAL FIRST AID POUCH (STD)	12.0000	12.00
1.00		STI00008880810	STIHL FUNCTION BASIC HELMET	41.8800	39.79
1.00		BULBPR	BULLDOG STD PLASTIC LEAF RAKE	21.6500	19.49
2.00		SS0145	WARNING SIGN	7.9500	15.90

Deliver To :  
CASH SALE

-

THANK YOU FOR YOUR CUSTOM  
PLEASE CALL AGAIN

Total Net Amount

£

681.72

Carriage

£

0.00

Total VAT Amount

£

128.38

Order Total

£

810.10





**BRANTHAM**  
Parish Council

Brantham Parish Council  
Thornfield Cottage  
Windmill Road, Bradfield  
CO11 2QW  
01206 645111

[clerk@branthamparishcouncil.gov.uk](mailto:clerk@branthamparishcouncil.gov.uk)  
[www.brantham.onesuffolk.net](http://www.brantham.onesuffolk.net)

## CIL SPENDING REVIEW FOR THE YEAR ENDING 31 MARCH 2025

Neighbourhood CIL is governed by the CIL regulations and the rate at which it is paid is set out in national legislation. For those Parish Councils with a made Neighbourhood Plan it is 25% (with no CAP and for Parishes where there is no made Neighbourhood Plan it is 15% subject to a cap which is set out nationally (in legislation). The cap is worked out at £100 index linked per occupied property within the parish. The cap rate is set for the year and changes on the 1st January each year.

### 1. CIL Resources available

CIL Funding currently stands at:

Financial Year	Income	Expenditure	CIL running Total	Timescales
2018-19	£2,556.87		£2,556.87	SPENT
2019-20	£104.01			SPENT
	£3,258.75		£5,919.63	SPENT
2020-21	£3,258.67			SPENT
	£2,681.48		£11,859.78	SPENT
2021-22			£11,859.78	
2022-23	£9,734.69			SPENT
	£7,747.54	£10,123.64	£19,218.37	SPENT
2023-24	£53,848.41			14.04.28
	£28,861.09	£34,323.89	£67,603.98	13.10.28
2024-25	£24,987.32			08.04.29
	£24,987.32	£11,772.35	£105,806.27	08.10.29
Committed		£5,796.00	£100,010.27	Balance after committed funds
<b>Totals</b>	<b>£112,051.51</b>	<b>£62,015.88</b>		

### 2. Projects completed as bids against the Neighbourhood CIL pot

The following projects having been previously approved as valid projects for the Neighbourhood CIL pot are now completed with monies being fully paid out.

Project	Budget	Predicted Cost	Sources of External Funding	Neighbourhood CIL (Parish) Funding	Minute number	Start date	Current Position
Replacement play area signs	None	£379.75	£0	£379.75	TBC	Jan-24	Completed
Replacement bench - at parish sign	None	£310.00	£0	£310.00	TBC	May-24	Completed

Beacon Brazier	None allocated	£4,200.00	None	£4,200.00	FC 04.24.10	Apr-24	Completed
Signage at New Village	None			£361.85	TBC	May-24	Completed
Installation of Hearing Loop at VH	None allocated	£798.08	None	£798.08	FC 06.24.07	Aug-24	Completed
Update to Cattawade Picnic area	None allocated	£5,586.00	None	£5,722.67	FC 05.24.08	Summer 2024	Project complete
<b>TOTAL</b>				<b>£11,772.35</b>			

### 3. Projects identified as potential bids against the Neighbourhood CIL Pot

*The following projects have been identified as valid bids against the Neighbourhood CIL pot, have approval and are awaiting completion with monies being fully allocated and therefore committed:*

Project	Budget	Predicted Cost	Sources of External Funding	Neighbourhood CIL (Parish) Funding	Minute number	Start date	Current Position
Play equipment replacement/repair	2500.00	Unknown	None	£2,500.00	FC 06.24.07	Ongoing	no projects identified
Village Hall Toilet Refit	3296.00	Unknown	Neighbourhood CIL (BDC), and external funding	£3,296.00	FC 06.24.07	Ongoing	no projects identified

*Items highlighted in GREY will be identified as on an "as and when demand" as the parish continues to grow*

Project	Budget	Predicted Cost	Sources of External Funding	Neighbourhood CIL (Parish) Funding		Additional consultation required	Further information
Skate Park at LPF	None allocated	£100,000	Neighbourhood CIL (BDC), and external funding	Unknown		Consultation with Brantham residents and PC needed	
Village Hall	None allocated	Unknown	Neighbourhood CIL (BDC), bDC CIL Infrastructure pot and external funding	Unknown		Consultation with Brantham residents and PC needed	
Crossing on A137	None allocated	£150,000	S106 /locality funding	£unknown		Community Consultation needed	

Other major projects	None allocated	Unknown	To be determined		Subject to consultation		
New Grit Bins	On as an when basis			Neighbourhood CIL (Parish)			
New Waste Bins	On as and when basis			Neighbourhood CIL (Parish)			