



Paper submitted by the Clerk to the Council at the Parish Council meeting on 02 September 2024

Parish Clerk's Report – September 2024

a) To review actions from the previous meeting

MINUTE NO.	ACTION	Dismissed/ Ongoing
PC 07.24.06	Find out if Brantham can have a Traffic Warden (Lollipop person) on A137 <i>Query sent to Suffolk County Council – awaiting response</i>	

b) To receive the reports of items actioned under delegated powers

- Documents submitted for external audit
- Requested quote from local builder for resurfacing of path along Merriam Close
- Liaison with police re: CCTV etc following incident
- Arranged for repair and repainting of street sign at Sycamore Way

c) To receive items of correspondence for noting only

ITEM ONE

From:

Sent: Saturday, June 29, 2024 6:18 PM

To: clerk@branthamparishcouncil.gov.uk

Subject: Muntjac nuisance on and around the village

Hi Sarah

I would like to officially raise an issue with the ever increasing population of Muntjac deer invading our gardens, and although some see them as sweet little things, they are a very destructive species to any garden plants. They are an invasive species, not indigenous so not protected I believe.

The problem is so bad now we are fencing our gardens off with a minimum of 75mm mesh. Now notwithstanding the cost, thus prevents endangered species like hedgehogs from moving around all the gardens.

A hedgehog size hole left in this fence is big enough sadly for a muntjac.

Secondly they are the size of a dog and wander across the main A137 and are likely to cause a serious accident.

I am requesting a formal 'cull' or trap and release of these very destructive pests by the local authorities or wildlife specialists please.

Regards

CLERK'S UPDATE – I have informed the resident that this will be considered by the Parish Council. Please find further guidance on managing muntjac populations [here](#)

ITEM TWO

From:

Sent: Tuesday, July 2, 2024 6:28 PM

To: Sarah Keys <clerk@branthamparishcouncil.gov.uk>

Cc:

Subject: Re: Parking and fences etc
Importance: High

On 2 Jul 2024, at 18:11, > wrote:

Hi Sarah

Thank you for your reply.

Sadly the council have not addressed the issue. While the parish council may have resolved the problem in this area, it has not really solved it, it just moved it elsewhere as I said and now my road has to be inconvenienced and other areas around the Village. I would expect there was never an impact study done to see what would happen when the council decided to go in this direction.

"For every action there is an opposite and equal reaction" as in the council as I said have just moved the problem not resolved it for the Village.

Thank you for your time

On 2 Jul 2024, at 11:55, Sarah Keys <clerk@branthamparishcouncil.gov.uk> wrote:

Dear,

My apologies, I have been made aware of some of your comments on Facebook in relation to the parking in New Village and note that after our lengthy correspondence on this issue I omitted to respond to your final query about the legal nature of the No Parking signs.

You can find out more about parking on a private road here: [Can I Park on a Private Road? | Creative Car Park Solutions](#)

The section of the road that has been fenced and where no parking signs have been put in place is owned by the Parish Council. It is part of the agreement between the Leisure Centre and the Parish Council that activities at the Leisure Centre do not negatively impact the residents in this area. The Parish Council have received complaints about parking and access along this road by homeowners which is why we have taken the action that we have.

As you can see from the link above there are no rights for individuals to park on a private road unless they are the landowner. I hope that helps to answer your question.

Kind regards,

Sarah Keys
Brantham Parish Clerk

ITEM THREE

From: Simon Harley (SCC Councillor) <Simon.Harley@suffolk.gov.uk>

Sent: Thursday, July 18, 2024 2:08 PM

To: Brantham Parish Council <clerk@branthamparishcouncil.gov.uk>; Mal Bridgeman <mal.bridgeman@branthamparishcouncil.co.uk>

Subject: FW: Advanced notification of road closure - Palfrey Heights & Brooklands Rise, Brantham - CR 481793

Hi Sarah and Mal,

Please see below

Simon Harley (SCC Councillor)

From: Councillor Highways Support <>

Sent: Thursday, July 18, 2024 12:03 PM

To: Simon Harley (SCC Councillor) <Simon.Harley@suffolk.gov.uk>

Subject: RE: Advanced notification of road closure - Palfrey Heights & Brooklands Rise, Brantham - CR 481793

Dear Cllr Harley,

Thank you for raising the local community's comments regarding upcoming carriageway resurfacing on Palfrey Heights, Brantham. We apologise that these have caused concern.

The road will be worked on in sections to maintain access and egress for local residents travelling to or from properties within the extents of the closure. Whilst they are being carried out, it will be clear which section of road is being worked on.

Operatives on-site, as well as Operatives based at each end of the closure, will assist with access and egress. There may be a short delay whilst the road space is made safe or to allow materials to set, but residents will be advised of this.

We understand that residents have not yet received a letter and can confirm that this will be delivered shortly to maximise local awareness. We are pleased that the residents who have raised this are aware of the closure via the information we shared earlier this week.

Road users wanting to travel through the closure will be required to use the short diversion route, as advised.

Carriageway resurfacing is essential in ensuring that the road is kept safe for local residents and road users. We thank the local community for their patience and understanding whilst these works are carried out, and hope they appreciate the long term benefits they will bring.

Kind Regards

Adam Mitchell (he/him)

Communications Officer

Milestone Infrastructure – Suffolk Highways

CLERK'S UPDATE – this work has now been postponed with no future date available

ITEM FOUR

From:

Sent: Monday, July 22, 2024 5:39 PM

To: clerk@branthamparishcouncil.gov.uk

Subject: Fwd: 7 Fishers avenue, Brantham, CO11 1FR

Good Afternoon,

We move into the above address on the 9 Aug 24.

It looks like the address hasn't been registered when I try and use the address on all different websites it doesn't come up with 7?

Could you help please?

Kind Regards

CLERK'S UPDATE – Forwarded to Babergh District Council for guidance

ITEM FIVE

From:

Sent: Saturday, August 3, 2024 9:48 PM

To: clerk@branthamparishcouncil.gov.uk

Subject: Rectory Lane

Hello

I have always understood the Bungalows in Rectory Lane were owned/managed by a Housing Association.

Are you able to provide any information on this?

Thank you

CLERK'S UPDATE – Response sent confirming that these are owned/managed by Babergh District Council

ITEM SIX

From: Youth <youth@branthamathletic.com>

Sent: Monday, August 5, 2024 9:34 AM

To: Sarah Keys <clerk@branthamparishcouncil.gov.uk>

Cc:

Subject: Storage of Goals

Good Morning Sarah,

I hope you are keeping well and enjoying the sunshine!

You will be pleased to know that all of the profit made from the car park for our summer tournament and other profit from the event has been invested in some new 11x11 goals for our 2nd pitch which will be used by our men's development team, 6 Mixed youth teams, our ladies development team and 3 girls youth teams! 11 teams will benefit from these new goals!

Our next fundraising project is for new mini-soccer goals for the pitch down the bottom that is used by 4 mixed youth teams and 2 girls' teams.

The single issue that causes the most damage to the goals is when they are moved for storage, especially over a long distance so I am writing to ask if there is anyway that once these goals are purchased we could store them on the council pitch side of the fence, facing the fence and chained to the fence when not in use next to the small gate.

Moving the goals the full length of the area through the double gate every Saturday & Sunday will damage them reducing the life of the goals.

We are only just starting to raise funds for this so this would not be required I would guess until this time next year as the cost is in the region of £3,000, unless a sponosr is found before then!!

Many thanks & Kind regards

BAFC Junior Secretary

ITEM SEVEN

From:

Sent: Tuesday, August 6, 2024 5:55 PM

To: clerk@branthamparishcouncil.gov.uk

Subject: Allotment

Good afternoon,

Please could you put my name down for an allotment please? I live in Brantham.

Also would you be able to tell me when the next Parish meeting is please as I would like to attend.

Kind regards

CLERK'S UPDATE – Response sent

Paper 2 – Expenditure to be approved**Agenda Item PC 09.24.09**

The integrity of the Council's finances is to be protected by two of the three signatories checking and reviewing the invoices for payment for which they will have seen an original copy.

Within the Council's Financial Regulations (5.15) – expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget or where prior approval has been given for such expenditure to be incurred (i.e. under contractual agreements)

Such authority is to be evidenced by a Minute or by an authorisation slip duly signed by the Clerk and where necessary also by the appropriate Chair. Invoices will only be processed for payment by the Parish Clerk once she is satisfied that the payment sums match the invoices produced.

Accounts submitted for payment – Current Account

Payee	Detail	Method	NETT	VAT	TOTAL
Dave Childs	Grounds Maintenance (inv. 1976 and 2003)	CHQ – 003560	480.00		480.00
NBB Recycled Furniture	Picnic benches for cattawade picnic site	CHQ – 003561	1310.50	262.10	1572.60
Richard Blay	CIL – River Stour Trust project costs	CHQ – 003562	520.05		520.05
Highline Adventure	Costs incurred for cancelled event (INV – 0305)	CHQ – 003563	250.00	50.00	300.00
Orman Landscapes	Watering of trees at New Village July & August (INV – 0041 and 0044)	CHQ – 003564	175.00	35.00	210.00
Business Services at CAS	Parish Council Insurance Renewal 2024-25	CHQ – 003565	1183.37		1183.37
Ardleigh Building Supplies	CIL – River Stour Trust Limestone/granite (INV – 5703)	CHQ – 003566	174.16	34.84	209.00
Acacia Court Community Garden	Donation for hose and plants	CHQ - 003567	120.00		120.00
Village Hall Brantham	Hall Hire – August 2024 (Inv. 1077)	CHQ – 003568	48.00		48.00

Presented by:..... Sarah Keys, Responsible Finance Officer

Countersigned by:..... Chair to the Parish Council

All payments authorised under The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012

Note: Council resolved at the 2023 Annual Meeting that it met the eligibility conditions, and this continues right through until the next relevant annual meeting which will be May 2027. This is regardless of whether the Council continues to meet those conditions for the duration, (para 7.12 of the Explanatory Memorandum to The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 refers.

The integrity of the Council's finances is to be protected by two of the four signatories checking and reviewing the invoices for payment for which they will have seen a copy.

The authority is to be determined by; * the council for all items over £5000; * a duly delegated committee for all items over £1000 * the Clerk, in conjunction with Chairman of Council or Chairman of the appropriate committee, for any items below £1000. Such authority is to be evidenced by a minute or by an authorisation slip duly signed by the Clerk, and where necessary also by the appropriate Chairman.

Accounts Paid since 03 July 2024

Payee	Detail	Method	NETT	VAT	TOTAL
Parish Council staff	July 2024 Salaries, Clerk Office Allowance	BACS	2606.89		2606.89
Parish Council staff	August 2024 Salaries, Clerk Office Allowance	BACS	2606.89		26.06.89
Microsoft	Monthly Subscription Charges – July 2024	DD	8.60	1.72	10.32
Microsoft	Monthly Subscription Charges – August 2024	DD	8.60	1.72	10.32
Brantham Village Hall	Support for running costs – July 2024	BACS	416.67		416.67
Brantham Village Hall	Support for running costs – July 2024	BACS	416.67		416.67
Autoprint Lithographic Company	Banners & Posters for Skate park event	Debit Card	297.00	59.40	356.40
Smarty	CCTV SIM Cards x 3	Direct Debit			27.00
Nest	Clerk's Pension – July 2024	Debit Card	102.29		102.29
Collins Skip Hire	Skip for work at Cattawade Picnic site	Debit Card	270.00	54.00	324.00
John R Keeble	Annual rent for GPL Play area	Direct Debit	10.00		10.00
AR Smart Systems	CIL - Final Payment for installation of Hearing Loop at Brantham VH	BACS	319.23	63.85	383.03
East of England Co-op	8 x 1 st class stamps	Debit Card	10.80		10.80
Ardleigh Building Supplies	CIL – River Stour Trust project – Granite	BACS	450.16	90.04	540.20
A&S Aggregates	CIL – River Stour Trust Project – Crushed concrete	BACS	2215.00	443.00	2658.00

Items paid following authorisation at meeting of 03 July 2024

Payee	Detail	Method	NETT	VAT	TOTAL
SALC	Planning Webinar Session 3	CHQ – 003548	35.00	7.00	42.00
Dave Childs	Grounds Maintenance (inv. 1940)	CHQ – 003549	330.00		330.00
D. Hyatt	BOS Expenditure	CHQ – 003550	253.36		253.36
A.Edevane	Skate Park Expenditure	CHQ – 003551	40.24		40.24
Brantham Athletic Football Club	Return of deposit for use of Lower Playing Field	CHQ – 003552	250.00		250.00
Brantham Cricket Club	Donation as per FC 06.24.05)	CHQ – 003553	250.00		250.00
Richard Blay	CIL Payment – Cattawade Picnic Site Pt 1	CHQ – 003554	465.00		465.00
SALC	Internal Audit Service	CHQ – 003555	395.00	79.00	474.00
AR Smart Systems	CIL Payment – Hearing loop installation at Village Hall (pt.1)	CHQ - 003556	478.85	95.77	574.62
HMRC	P30 Quarter 1	CHQ – 003557	1492.78		1492.78

Babergh District Council	Litter bin emptying 24-25	CHQ – 003558	2829.00	565.80	3394.80
Community Action Suffolk	Email accounts (Payment could not be made by debit card)	CHQ – 003559	282.00		282.00

Presented by:..... **Sarah Keys, Responsible Finance Officer**

Countersigned by:..... **Chair to the Parish Council**

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Who	Detail	Method	Amount
Lloyds Bank	Bank Interest – July 2024	DEP	175.09
Lloyds Bank	Bank Interest – August 2024	DEP	164.57
BMCIC	2023-24 Insurance Repayment	DEP	731.13
Braiswick Photographic Ltd	Private Road Contribution	DEP	150.00
Highcliff Veterinary Practice	Rent Increase payment for Car Park Rent	DEP	1995.45

Presented by:..... Sarah Keys, Responsible Finance Officer

Countersigned by:..... Chair to the Parish Council

Brantham Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 31/07/2024		
	Cash in Hand 01/04/2024		146,349.63
	ADD		
	Receipts 01/04/2024 - 31/07/2024		62,835.01
			209,184.64
	SUBTRACT		
	Payments 01/04/2024 - 31/07/2024		42,895.40
	Cash in Hand 31/07/2024 (per Cash Book)		166,289.24
B	Cash in hand per Bank Statements		
	Petty Cash 31/07/2024	0.00	
	Current Account 31/07/2024	5,000.00	
	Deposit Account 31/07/2024	166,003.18	
	Salaries Account 31/07/2024	1,154.64	
			172,157.82
	Less unrepresented payments		5,868.58
			166,289.24
	Plus unrepresented receipts		
	Adjusted Bank Balance		166,289.24
	A = B Checks out OK		

Brantham Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 31/08/2024		
	Cash in Hand 01/04/2024		146,349.63
	ADD		
	Receipts 01/04/2024 - 31/08/2024		65,145.03
			211,494.66
	SUBTRACT		
	Payments 01/04/2024 - 31/08/2024		49,558.36
	Cash in Hand 31/08/2024 (per Cash Book)		161,936.30
B	Cash in hand per Bank Statements		
	Petty Cash 31/08/2024	0.00	
	Current Account 31/08/2024	5,000.00	
	Deposit Account 31/08/2024	155,988.55	
	Salaries Account 31/08/2024	947.75	
			161,936.30
	Less unrepresented payments		
			161,936.30
	Plus unrepresented receipts		
	Adjusted Bank Balance		161,936.30
	A = B Checks out OK		

Brantham Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

4 September 2024 (2024-2025)

Administration

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
15	Payroll costs				350.00	72.00	278.00	278.00 (79%)
16	Audit				800.00	395.00	405.00	405.00 (50%)
17	Hall Hire				570.00	108.00	462.00	462.00 (81%)
18	Insurance				5,500.00	4,651.23	848.77	848.77 (15%)
19	Office Allowance				315.00	104.00	211.00	211.00 (66%)
20	Petrol/Travel				50.00		50.00	50.00 (100%)
21	Postage				100.00	43.20	56.80	56.80 (56%)
22	Telephone							(N/A)
23	Stationary				300.00	24.09	275.91	275.91 (91%)
24	Website/Email				500.00	282.00	218.00	218.00 (43%)
25	Training				500.00	35.00	465.00	465.00 (93%)
26	GDPR costs				50.00	35.00	15.00	15.00 (30%)
27	Miscellaneous							(N/A)
28	Staff recruitment				200.00		200.00	200.00 (100%)
29	Election costs				500.00		500.00	500.00 (100%)
30	Councillor expenses				200.00		200.00	200.00 (100%)
31	Office Purchases				200.00		200.00	200.00 (100%)
55	Microsoft 365				110.00	43.00	67.00	67.00 (60%)
58	Scribe accounting				300.00	345.60	-45.60	-45.60 (-15%)
SUB TOTAL					10,545.00	6,138.12	4,406.88	4,406.88 (41%)

CIL

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10	CIL	5,000.00	24,987.32	19,987.32		9,706.83	-9,706.83	10,280.49 (205%)
SUB TOTAL		5,000.00	24,987.32	19,987.32		9,706.83	-9,706.83	10,280.49 (205%)

Income

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Precept	63,636.00	31,818.00	-31,818.00				-31,818.00 (-50%)
2	Bank Interest	1,877.00	891.22	-985.78				-985.78 (-52%)
3	Braiswick Road Contribution	150.00	150.00					(0%)
4	Highcliff Lease	5,460.00	3,245.45	-2,214.55				-2,214.55 (-40%)
5	VAT Reclaimed	2,000.00	1,753.19	-246.81				-246.81 (-12%)
6	Recycling	300.00		-300.00				-300.00 (-100%)
7	Scouts Ground Rent	1.00		-1.00				-1.00 (-100%)
8	Private Road Contribution	40.00		-40.00				-40.00 (-100%)
9	Wayleaves							(N/A)
48	BMCIC Rent	1,650.00	825.00	-825.00				-825.00 (-50%)
49	Miscellaneous Income							(N/A)
56	BDC CIL							(N/A)
59	BMCIC Insurance repayment	2,221.00	974.85	-1,246.15				-1,246.15 (-56%)
60	LPF Hire deposit							(N/A)

Brantham Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

4 September 2024 (2024-2025)

SUB TOTAL	77,335.00	39,657.71	-37,677.29				-37,677.29 (-48%)
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Other items

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
44	SID Maintenance				1,000.00		1,000.00	1,000.00 (100%)
45	Defibrillator Maintenance				500.00	409.50	90.50	90.50 (18%)
46	Miscellaneous		250.00	250.00		4,773.98	-4,773.98	-4,523.98 (N/A)
51	Parish Plan				2,500.00	1,462.24	1,037.76	1,037.76 (41%)
54	CCTV Sims					27.00	-27.00	-27.00 (N/A)
61	LPF Hire deposit		250.00	250.00		250.00	-250.00	(N/A)
SUB TOTAL			500.00	500.00	4,000.00	6,922.72	-2,922.72	-2,422.72 (-60%)

Salaries

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
11	Clerk/RFO Salary				24,000.00	8,439.99	15,560.01	15,560.01 (64%)
12	Litter Picker Salaries				12,000.00	4,397.63	7,602.37	7,602.37 (63%)
13	Employers PAYE & NI				7,000.00	1,492.78	5,507.22	5,507.22 (78%)
14	Clerk's Pension				1,500.00	511.45	988.55	988.55 (65%)
SUB TOTAL					44,500.00	14,841.85	29,658.15	29,658.15 (66%)

Services

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
35	BDC Litter bin emptying				2,830.00	2,829.00	1.00	1.00 (0%)
36	Litter purchases				1,000.00		1,000.00	1,000.00 (100%)
37	Playground inspection				300.00	159.45	140.55	140.55 (46%)
38	Playground equipment/repairs				1,500.00	112.83	1,387.17	1,387.17 (92%)
39	BLC Grounds Maintenance				480.00		480.00	480.00 (100%)
40	GPL Play area rent				10.00	10.00		(0%)
41	Horticulture				200.00		200.00	200.00 (100%)
42	SCC Street lighting				1,400.00	1,112.24	287.76	287.76 (20%)
43	Village Hall Maintenance Grant				5,000.00	2,083.35	2,916.65	2,916.65 (58%)
47	Village Grounds Maintenance				5,000.00	1,255.00	3,745.00	3,745.00 (74%)
53	CCTV Maintenance				400.00	52.20	347.80	347.80 (86%)
SUB TOTAL					18,120.00	7,614.07	10,505.93	10,505.93 (57%)

Subscriptions/Grants/Donations

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
32	SALC subscription				850.00		850.00	850.00 (100%)
33	SLCC Subscription				120.00		120.00	120.00 (100%)
34	Donations				3,000.00	733.38	2,266.62	2,266.62 (75%)

Brantham Parish Council
Summary of Receipts and Payments
All Cost Centres and Codes

4 September 2024 (2024-2025)

50	Brantham Open Spaces Group £	1,200.00	296.26	903.74	903.74 (75%)
57	BDC CIL Grants				(N/A)
SUB TOTAL		5,170.00	1,029.64	4,140.36	4,140.36 (80%)

Summary

NET TOTAL	82,335.00	65,145.03	-17,189.97	82,335.00	46,253.23	36,081.77	18,891.80 (11%)
V.A.T.					3,305.13		
GROSS TOTAL		65,145.03			49,558.36		



BRANTHAM
Parish Council

Brantham Parish Council
34 Sycamore Way
Brantham
CO11 1TL
07807 799480

clerk@branthamparishcouncil.co.uk
www.brantham.onesuffolk.net

CIL SPENDING REVIEW FOR THE YEAR ENDING 31 MARCH 2025

Neighbourhood CIL is governed by the CIL regulations and the rate at which it is paid is set out in national legislation. For those Parish Councils with a made Neighbourhood Plan it is 25% (with no CAP and for Parishes where there is no made Neighbourhood Plan it is 15% subject to a cap which is set out nationally (in legislation). The cap is worked out at £100 index linked per occupied property within the parish. The cap rate is set for the year and changes on the 1st January each year.

1. CIL Resources available

CIL Funding currently stands at:

Financial Year	Income	Expenditure	CIL running Total	Timescales
2018-19	£2,556.87		£2,556.87	SPENT
2019-20	£104.01			SPENT
	£3,258.75		£5,919.63	SPENT
2020-21	£3,258.67			SPENT
	£2,681.48		£11,859.78	SPENT
2021-22			£11,859.78	
2022-23	£9,734.69			SPENT
	£7,747.54	£10,123.64	£19,218.37	SPENT
2023-24	£53,848.41			14.04.28
	£28,861.09	£34,323.89	£67,603.98	13.10.28
2024-25	£24,987.32	£689.75	£91,901.55	
Committed		£6,384.08	£85,517.47	Balance after committed funds
Totals	£112,051.51	£51,521.36		

2. Projects completed as bids against the Neighbourhood CIL pot

The following projects having been previously approved as valid projects for the Neighbourhood CIL pot are now completed with monies being fully paid out.

Project	Budget	Predicted Cost	Sources of External Funding	Neighbourhood CIL (Parish) Funding	Start date	Current Position
Replacement bench - at parish sign	None	£310.00	£0	£310.00	May-24	
Replacement play area signs	None	£379.75	£0	£379.75	Jan-24	

3. Projects identified as potential bids against the Neighbourhood CIL Pot

The following projects have been identified as valid bids against the Neighbourhood CIL pot, have approval and are awaiting completion with monies being fully allocated and therefore committed:

Project	Budget	Predicted Cost	Sources of External Funding	Neighbourhood CIL (Parish) Funding	Start date	Current Position
Installation of Hearing Loop at VH	None allocated	£798.08	None	£798.08	Summer 2024	
Update to Cattawade Picnic area	None allocated	£5,586.00	None	£5,586.00	Summer 2024	

4. The following projects may be identified or submitted as potential discussion bids and will provide the basis for infrastructure spending as developments come online.

Items highlighted in GREY will be identified as on an "as and when demand" as the parish continues to grow

Project	Budget	Predicted Cost	Sources of External Funding	Neighbourhood CIL (Parish) Funding	Additional consultation required	Further information
Skate Park at LPF	None allocated	£100,000	Neighbourhood CIL (BDC), and external funding	Unknown	Consultation with Brantham residents and PC needed	
Village Hall	None allocated	Unknown	Neighbourhood CIL (BDC), bDC CIL Infrastructure pot and external funding	Unknown	Consultation with Brantham residents and PC needed	
Crossing on A137	None allocated	£150,000	S106 /locality funding	£unknown	Community Consultation needed	
Other major projects	None allocated	Unknown	To be determined		Subject to consultation	
New Grit Bins	On as an when basis			Neighbourhood CIL (Parish)		
New Waste Bins	On as and when basis			Neighbourhood CIL (Parish)		

Brantham Parish Council

Donations for the year ending 31 March 2025 using the General Power of Competence*

Recipient	Reason for request	Amount Requested	Actioned	Minute no.
Village Hall Brantham	Purchase of new tables	£233	£233	PC 05.24.09
Manningtree & District Community Bus	Contribution towards bus costs	£500	£250	FC 05.24.06
Brantham Cricket Club	Contribution towards running costs	£500	£250	FC 06.24.05

Subtotal of expenditure incurred to date			£733
Less Funding agreed from Horticulture fund			
Total Expenditure incurred in 2024-25			£733
Donations budget for 2024-25			£3,000
Funding carried over from 2023-24			£151
Donations over/underspend for 2024-25			£2,418

* The General Power of Competence (GPC) was introduced by the Localism Act 2011 and took effect in February 2012.
At its Annual Parish Council Meeting of 10 May 2023 the Parish Council resolved that it fulfilled the eligibility criteria set by the SoS (Localism Act 2011 s8) and that it was enabled to use the General Power of Competence (GPC)

BRANTHAM PARISH COUNCIL MEETING – Councillor Reports
Wednesday 4th September 2024

Recreation Sub-Committee – Cllr Heywood

We have asked Dave Childs for his recommendation on what to do to improve the condition of the memorial bench at the Gravel Pit Lane play area. It is beginning to fall apart and is unsightly and dangerous to sit on. The bench was installed in memory of Matthew Gleeson, aged 13 years, who was killed on his cycle on the A12 at Capel St. Mary in 1989. The bench was made by the pupils at East Bergholt High School. Dave has inspected the bench and says he can repair it in situ. He saw Matthew Gleeson's parents while he was there and they are very pleased that the bench can be renovated.

There is an amount of remedial work required to some of the equipment and safety matting at Gravel Pit Lane and Dave will be dealing with that as well.

Village Hall Management Committee – Cllr Heywood

The committee met on Wednesday 17th July.

Works to improve the electrics at the Village Hall have started this week and are likely to take all week.

Lesley has received three quotes for the refurbishment works to the ladies' and gents' loos. We will be discussing these quotes at our next meeting on 18th September.

The issue of the incorrect billing for electricity (£4,000 +) has almost been resolved.

Hall bookings are still extremely good.

We are holding another fund-raising Quiz Night on 19th October 2024 in the Village Hall.

Skate Park Project – Cllr Edevane

Hope you've all had a brilliant summer! I completely forgot about doing report, sorry!

So skatepark event is on 14th, less than 2 weeks away so if you could all do a sunshine dance for me I'd be most grateful 😊 Although it was so gutting to have to cancel the last one, actually I think Brooklands Primary School is a way better venue! Miss Davy is being so supportive.. I've secured an ice cream van, a coffee truck & a photographer for the day, hopefully this will entice more people.. Still really nervous but excited!

Miss Davy, Christine has also been sending me a few links of different places that do grants, places I hadn't heard of so I'm feeling like there are so many pots of money out there.. But she said most grant funding organisations ask for a charity number, do we have to be a charity of the skatepark is being done through council? Anyone got any thoughts?

Legal Sub-Committee – Cllr Bridgeman

1) The vets have now settled their outstanding payment

2) The BMCIC have accepted the offer to reimburse the council on a monthly basis but want to have a further meeting as per the in camera item for Wednesday

Footpaths and Services Report for PC meeting – Cllr Cherry

Nothing to report this month.

I will now be going round each bin and bench etc to check their state of repair and also the grit bins to get them filled up. Please if anyone can spare an hour or so and go round a section of the village I would be grateful for their help.