



Paper 1 - submitted by the Clerk to the Council at the Parish Council meeting on 01 May 2024

Parish Clerk's Report – May 2024

a) To review actions from the previous meeting

MINUTE NO.	ACTION	Dismissed/ Ongoing
PC 04.24.06	Report muddy path at Merriam Close to SCC <i>Completed</i>	Dismissed
PC 04.24.06	Meet with local resident re: pavement issues on Ipswich Road <i>Completed. Feedback provided to Clerk, SCC and householders contacted where appropriate.</i>	Dismissed
PC 04.24.10	Source quotes for skate park on Lower Playing Field <i>Update to be provided by Cllr Edevane</i>	Ongoing
PC 04.24.12	Purchase and install memorial plaque for Kay Eastwood on bench in Palfrey Heights <i>Bench purchased and installed. Memorial plaque ordered and currently awaited</i>	Ongoing
PC 04.24.13	Arrange insurance repayment options with BMCIC <i>Completed, BMCIC have agreed to make monthly payments</i>	Dismissed

b) To receive the reports of items actioned under delegated powers

- No parking signs purchased and installed for new fence at New Village
- Dog litter bin at Merriam Close moved around the fence so that it does not impose on household next door

c) To receive items of correspondence for noting only

ITEM ONE:

From:

Sent: Wednesday, April 10, 2024 7:13 PM

To: clerk@branthamparishcouncil.co.uk

Subject: Re: New Village road adjacent to Leisure centre

Sarah

Its lovely to have the fence put in and it looks great but unfortunately people are parking against it and its creating havoc. Cars are using residents driveways as its become a one way street.

We will require NO PARKING signs and some monitoring from the club please.

But it looks lovely :)

Thanks

CLERK UPDATE: See above

ITEM TWO:

From:

Sent: Thursday, April 11, 2024 11:59 AM

To: clerk@branthamparishcouncil.co.uk

Subject: Dog litter bin: Merriam Close play area

Dear Ms Keys,

I am not sure who to write to about the above, but I trust you can either help or forward this email as necessary, please.

Last Thursday (4th April) the above bin was moved from its previous location, facing Brooklands Road, and was repositioned on the outside of the play area fence at the Merriam Close end of the footpath. On a personal level this is not a nice thing for us (as the occupiers of 30 Merriam Close) to look directly onto from our kitchen window, nor does it appear to be very well positioned in terms of using the footpath as it can be somewhat of an obstruction. These bins can also emit an unpleasant odour that we find ourselves uncomfortably close to.

We appreciate that such bins are a 'necessary evil' in today's increasingly dog owning society, however, in its previous position nobody was looking directly at the bin from the confines of their home, and it was of a sufficient distance from all adjacent properties so as to not cause any inconvenience.

We hope that you can understand our point of view in this regard and, in the circumstances, we respectfully request that the bin is returned to its original position.

ITEM THREE:

From: Simon Harley (SCC Councillor) <Simon.Harley@suffolk.gov.uk>

Sent: Wednesday, April 3, 2024 9:47 AM

To: Brantham Parish Council <clerk@branthamparishcouncil.co.uk>; Alastair McCraw (Cllr) <Alastair.Mccraw@babergh.gov.uk>

Subject: FW: Highways Report 457756 Red Bridge, Cattawade 463632

Dear Parish Council and Alastair,

Please see the comments below about the Red Bridge.

Please let me know if you wish me to ask any other questions about this.

Yours,

Simon Harley (SCC Councillor)

Ps I will be at the meeting this evening

From: Councillor Highways Support <CouncillorHighwaysSupport@suffolkhighways.org>

Sent: Wednesday, April 3, 2024 7:57 AM

To: Simon Harley (SCC Councillor) <Simon.Harley@suffolk.gov.uk>

Subject: RE: Highways Report 457756 Red Bridge, Cattawade 463632

Dear Simon,

Please see the response below, provided by Tim Rackham - Structures Design Manager:

“ Thank you for your email, following the initial report of the damage to the end of the approach wall the site was visited by one of our inspectors. The site has been made safe and measurements taken so that the necessary repairs can be undertaken. The bridge is a listed building so the repairs will need to be ‘like for like’.

We do not have any information regarding who damaged it.”

Kind Regards



Paper prepared by: Clerk to the Parish Council for noting and approval at Parish Council Meeting of: 01.05.24

Agenda Item PC 05.24.09

- c) Councillors to consider the Clerk's paper on Committee Structure and consider amendments and/or nominations to the vacant positions on each committee
- d) Councillors to consider the Clerk's paper on Parish Council Representation on outside bodies and to approve amendments and or/nominations
- e) Councillors to consider/approve nominations to the Parish Appointed Positions

Proposals:

PC 05.24.09 (c) Councillors to review positions outlined below and confirm the following:

- A) Any changes to the Committee, Sub-Committee & Working Group structure
- B) Nominations to come forward for the agreed Committees, Sub-Committees & Working Groups

What	Committee/Sub-Committee/Working Group or Rep	Chair	Current Membership	Meeting schedule
Finance	Committee	Eric Osben	Alastair McCraw Lesley Cherry Mal Bridgeman RFO/Clerk (non-voting)	Monthly
Legal	Sub-Committee	Mal Bridgeman	Alastair McCraw Cathie Donaldson Eric Osben	Ad hoc
Recreation	Sub-Committee	Jackie Heywood	Lesley Cherry Abi Edevane	Ad hoc
Footpaths & Services	Sub-Committee	Lesley Cherry	Lesley Cherry Cathie Donaldson	Ad hoc
Community Emergency Planning	Representative		Alastair McCraw	Ad hoc
Parish Plan	Working Group	Toni Lancaster	All Councillors	Ad hoc
Planning	Lead Cllr	Mal Bridgeman		Lead at PC mtgs

PC 05.24.09 (d) Councillors to review Parish Council Representation on outside bodies and confirm the following:

- A) Any changes to representation on outside bodies
- B) Nominations to come forward for vacant positions

Appointment	Current Nominees	Meeting Schedule
VH Management Committee	Jackie Heywood Lesley Cherry	Monthly
Safer Neighbourhood Team	Any/All Councillors	Bi-monthly
Brantham Leisure Centre	Cathie Donaldson	Monthly
SALC (attends quarterly forums)	Mal Bridgeman	Quarterly forums

PC 05.24.09 (e) Councillors to review nominations to Parish Council Positions and confirm the following:

- A) Any changes to Parish Council Positions**
- B) Nominations to come forward for vacant positions**

Appointment	Current Nominee
Bank Signatories	Alastair McCraw Eric Osben Lesley Cherry
Internal Control Officer (undertakes bank reconciliations with RFO)	Eric Osben

Paper 2 – Expenditure to be approved**Agenda Item PC 05.24.11**

The integrity of the Council's finances is to be protected by two of the three signatories checking and reviewing the invoices for payment for which they will have seen an original copy.

Within the Council's Financial Regulations (4.1) – expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget or where prior approval has been given for such expenditure to be incurred (i.e. under contractual agreements)

Such authority is to be evidenced by a Minute or by an authorisation slip duly signed by the Clerk and where necessary also by the appropriate Chair. Invoices will only be processed for payment by the Parish Clerk once she is satisfied that the payment sums match the invoices produced.

Accounts submitted for payment – Current Account

Payee	Detail	Method	NETT	VAT	TOTAL
Orman Landscapes Ltd	Supply and installation of fencing (inv. 0011)	CHQ – 003522	3776.00	755.20	4531.20
Orman Landscapes Ltd	Re-seeding New Village (inv. 0015)	CHQ – 003522	420.50	84.10	504.60
Highline Adventure Ltd	Skate Park Hire	CHQ – 003523	843.75	168.75	1012.50
D. Childs	Grounds Maintenance (inv. TBC)	CHQ – 003524	TBC		TBC

Presented by:..... Sarah Keys, Responsible Finance Officer

Countersigned by:..... Chair to the Parish Council

All payments authorised under The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012

Note: Council resolved at the 2023 Annual Meeting that it met the eligibility conditions, and this continues right through until the next relevant annual meeting which will be May 2027. This is regardless of whether the Council continues to meet those conditions for the duration, (para 7.12 of the Explanatory Memorandum to The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 refers.

The integrity of the Council's finances is to be protected by two of the four signatories checking and reviewing the invoices for payment for which they will have seen a copy.

The authority is to be determined by; * the council for all items over £5000; * a duly delegated committee for all items over £1000 * the Clerk, in conjunction with Chairman of Council or Chairman of the appropriate committee, for any items below £1000. Such authority is to be evidenced by a minute or by an authorisation slip duly signed by the Clerk, and where necessary also by the appropriate Chairman.

Accounts Paid since 03 April 2024

Payee	Detail	Method	NETT	VAT	TOTAL
Parish Council staff	April 2024 Salaries, Clerk Office Allowance	BACS	??		??
Microsoft	Monthly Subscription Charges – April 2024	DD	8.60	1.72	10.32
Brantham Village Hall	Support for running costs – April 2024	BACS	416.67		416.67
East of England Co-op	Postage	DC	10.80		10.80
Nest	Clerk's Pension	DC	102.29		102.29
Amazon	Stationary	DC	4.27	0.85	5.12
NBB Recycled Furniture	Memorial Plaque for new bench	DC	50.00	10.00	60.00
Maison & Garden	Replacement bench for Palfrey Heights	DC	340.83	68.17	409.00
Marktek	No parking signs for New Village	DC	313.61	20.00	333.61

Items paid following authorisation at meeting of 03 April 2024

Payee	Detail	Method	NETT	VAT	TOTAL
Suffolk County Council	Street lighting & Maintenance (inv. No. 9542734)	CHQ – 003525	1112.24	222.45	1334.69
The Community Heartbeat Trust	Defib Replacement battery & pad	CHQ – 003526	409.50	81.90	491.40
Orman Landscapes Ltd	Tree planting in New Village	CHQ – 003527	270.00	54.00	324.00
Starboard Systems Ltd	Scribe Accounting Package (inv. No. 5651)	CHQ – 003528	345.60	69.12	414.72
Wicksteed Leisure Ltd	Supply of replacement play area signs (inv. 0000824834)	CHQ – 003529	379.75	75.95	455.70
SALC	6 Months Payroll (inv. No. 28283)	CHQ – 003530	72.00	14.40	86.40
Highline Adventure Ltd	DEPOSIT Skate Park Hire for 06.07.24 (inv. 0239)	CHQ – 003531	281.25	56.25	337.50
D. Childs	Grounds Maintenance (Inv. 1856)	CHQ – 003532	120.00		120.00
Village Hall Brantham	Hall Hire (inv. 1025)	CHQ – 003533	60.00		60.00
Business Services at CAS	Village Hall Insurance 2024-25	CHQ – 003534	2430.04		2430.04
Business Services at CAS	Leisure Centre Insurance 2024-25	CHQ - 003535	2221.19		2221.19
The Loneliness Club	Transfer of Locality Fund from Cllr McCraw	CHQ – 003536	250.00		250.00

Presented by:..... Sarah Keys, Responsible Finance Officer

Countersigned by:..... Chair to the Parish Council

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Who	Detail	Method	Amount
Lloyds Bank	Bank Interest	DEP	151.17
Babergh District Council	Parish Precept Pt 1	DEP	31,818.00
Babergh District Council	CIL Funds April 2024	DEP	24,987.32
BMCIC	Insurance Repayment 2023-24	DEP	243.72
HMRC	VAT Reclaim	DEP	1753.19

Presented by:..... Sarah Keys, Responsible Finance Officer

Countersigned by:..... Chair to the Parish Council



BRANTHAM
Parish Council

PAPER 7

Brantham Parish Council
34 Sycamore Way
Brantham
CO11 1TL
07807 799480

clerk@branthamparishcouncil.co.uk
www.brantham.onesuffolk.net

CIL SPENDING REVIEW FOR THE YEAR ENDING 31 MARCH 2025

Neighbourhood CIL is governed by the CIL regulations and the rate at which it is paid is set out in national legislation. For those Parish Councils with a made Neighbourhood Plan it is 25% (with no CAP and for Parishes where there is no made Neighbourhood Plan it is 15% subject to a cap which is set out nationally (in legislation). The cap is worked out at £100 index linked per occupied property within the parish. The cap rate is set for the year and changes on the 1st January each year.

1. CIL Resources available

CIL Funding currently stands at:

Financial Year	Income	Expenditure	CIL running Total	Timescales
2018-19	£2,556.87		£2,556.87	SPENT
2019-20	£104.01			SPENT
	£3,258.75		£5,919.63	SPENT
2020-21	£3,258.67			SPENT
	£2,681.48		£11,859.78	SPENT
2021-22			£11,859.78	
2022-23	£9,734.69			SPENT
	£7,747.54	£10,123.64	£19,218.37	SPENT
2023-24	£53,848.41			14.04.28
	£28,861.09	£34,323.89	£67,603.98	13.10.28
2024-25	£24,987.32	£379.75	£92,211.55	
Committed			£92,211.55	Balance after committed funds
Totals	£112,051.51	£44,827.28		

2. Projects completed as bids against the Neighbourhood CIL pot

The following projects having been previously approved as valid projects for the Neighbourhood CIL pot are now completed with monies being fully paid out.

Project	Budget	Predicted Cost	Sources of External Funding	Neighbourhood CIL (Parish) Funding	Start date	Current Position
Replacement play area signs	None	£379.75	£0	£379.75	Jan-24	

3. Projects identified as potential bids against the Neighbourhood CIL Pot

The following projects have been identified as valid bids against the Neighbourhood CIL pot, have approval and are awaiting completion with monies being fully allocated and therefore committed:

Project	Budget	Predicted Cost	Sources of External Funding	Neighbourhood CIL (Parish) Funding	Start date	Current Position

4. The following projects may be identified or submitted as potential discussion bids and will provide the basis for infrastructure spending as developments come online.

Items highlighted in GREY will be identified as on an "as and when demand" as the parish continues to grow

Project	Budget	Predicted Cost	Sources of External Funding	Neighbourhood CIL (Parish) Funding	Additional consultation required	Further information
Skate Park at LPF	None allocated	£100,000	Neighbourhood CIL (BDC), and external funding	Unknown	Consultation with Brantham residents and PC needed	
Village Hall	None allocated	Unknown	Neighbourhood CIL (BDC), bDC CIL Infrastructure pot and external funding	Unknown	Consultation with Brantham residents and PC needed	
Signage for cycleway to Manningtree	None Allocated	£14000-£17000	SCC Locality Budget	£Unknown	PC Approval needed	
Crossing on A137	None allocated	£150,000	S106? /locality funding	£unknown	Community Consultation needed	
Other major projects	None allocated	Unknown	To be determined		Subject to consultation	
New Grit Bins	On as an when basis			Neighbourhood CIL (Parish)		
New Waste Bins	On as and when basis			Neighbourhood CIL (Parish)		

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BRANTHAM PARISH COUNCIL

LIST OF PAYMENTS WHICH ARISE ON A REGULAR BASIS

May-24

In accordance with Brantham Financial Regulation FR 5.6 the Clerk and RFO shall draw up a list of due payments which arise on a regular basis as the result of a continuing contract, statutory duty, or obligation (such as but not exclusively; Salaries, PAYE and NI) and regular maintenance contracts and the like for which Council may authorise payment for the year provided that the requirements of regulation 4.1 (Budgetary Controls) are adhered to, provided also that a list of such payments shall be submitted to the next appropriate meeting of council.

Frequency Expenditure Incurred	Payment Method	Beneficiary	Summary of the purpose of the expenditure	NETT	VAT recoverable	Category
Monthly	Standing Order	Brantham Village Hall	Village Hall maintenance Grant	416.66	0.00	Services
Monthly	Standing Order	BMCIC	Grounds maintenance payment	40.00	0.00	Services
Monthly	Cheque	Dave Childs	Grounds Maintenance	Variable	0.00	Services
Monthly	Direct Debit	O2	Provision of data SIMS for CCTV	TBC	TBC	Services
Monthly	Debit Card	Amazon	Stationary	Variable	Variable	Administration
Monthly	Direct Debit	Microsoft Office 365	Subscription	10.32	1.72	Administration
Monthly	Debit Card	NEST	Clerk/RFO pensions	Variable	0.00	Administration
Monthly	BACS	Salaries	Staff remuneration	Variable	0.00	Administration
Quarterly	Cheque/BACS	HMRC	PAYE & NI deductions	Variable		Administration
6-monthly	Cheque/BACS	SALC	Payroll Provision	115.20	19.20	Administration
6-monthly	Cheque/BACS	Simon Fisher	Domain & Email hosting	Variable	Variable	Administration
Annually	Direct Debit	ICO	Data Controller Registration	35.00	0.00	Administration
Annually	Cheque/BACS	Community Action Suffolk	Website domain hosting	60.00	10.00	Administration
Annually	Cheque/BACS	Scribe	Accounting system	Variable	Variable	Administration
Annually	Cheque/BACS	SALC	Internal Audit	Variable	Variable	Administration
Annually	Cheque/BACS	PKF Littlejohn	External Audit	Variable	Variable	Administration
Annually	Cheque/BACS	SALC	Annual Membership fees	Variable	Variable	Subscriptions
Annually	Cheque/BACS	SLCC	Clerk's Membership fees	Variable	Variable	Subscriptions
Annually	Cheque/BACS	Suffolk County Council	Street Lighting	Variable	Variable	Services
Annually	Cheque/BACS	Babergh District Council	Bin emptying	Variable	Variable	Services
Annually	Cheque/BACS	Community Action Suffolk	Insurances	Variable	0.00	Services
Annually	Cheque/BACS	Babergh District Council	Play area inspections	Variable	Variable	Services



APPLICATION FOR A GRANT OR CONTRIBUTION

Before completing this form, please carefully read Brantham Parish Council's Contributions Policy. Copies of this form must be submitted to the Parish Council along with any necessary supporting document to the address or email detailed above.

General Information for Applicants

It is Brantham Parish Council's intention (subject to budget restrictions and available resources) to support initiatives from local community groups and organisations. Priority will be given to applicants who have not previously received grants from Brantham Parish Council. The size of any contribution is awarded at the discretion of the Parish Council but will not exceed £500 in any one application.

A word copy of this form is available on request to the Clerk. If you have any queries on the completion of this form please contact the Parish Clerk using the details above.

ORGANISATION/GROUP DETAILS

Organisation/Group name:

Brantham Village Hall Management Committee

Address:

34 Sycamore Way, Brantham, CO11 1TL

Contact Email: clerk@branthamparishcouncil.co.uk

Contact Telephone: 07807 799480

Registered Charity no. (if applicable): 268836

If you are part of a larger organisation enter its name:

Aims and objectives of your organisation/group: To manage and preserve Brantham Village Hall as a community asset for use by local people.

DETAILS OF PROJECT/ACTIVITY

Provide an overview of your project/request:

On a number of recent charity events Brantham Village Hall has had insufficient tables for use by hirers. This has meant that users of the hall for these events have had to bring their own tables. The Committee would like to increase the number of tables that it has by 2. These would be available and of benefit to all hall users and would



	help to make the hall a desirable venue to hire thereby securing its financial future. You can find details of the tables required here .
What is the likely number of beneficiaries?	All Brantham residents/hirers of the hall
Age profile of beneficiaries	Age 10 upwards (younger children have smaller tables provided for their use)
Provide details of long-term sustainability	Without hirers and their income the hall will become unsustainable and would have to close. It is imperative that the hall maximises hire of the hall to ensure its long-term financial stability. Providing excellent, up to date and sufficient equipment is an essential part of doing this.

DETAILS OF PARISH COUNCIL FUNDING REQUESTED	
Contribution requested	£233.38
Received in the last 4 years	2021-22 - £300 – Planters for front of hall

Please use this space for any other information about your project or organisation that may be helpful to your application:

I certify that the responses provided are accurate to the best of my knowledge

Signature of applicant: Sarah Keys

Office held: Secretary and Treasurer

Date 19 April 2024



Paper 13 - Submitted by the Clerk to the Council at the Parish Council meeting on 01 May 2024

a) To review Quote received from SCC Highways re: shared cycle route improvements

From:

Sent: Thursday, April 11, 2024 4:39 PM

To: Simon Harley (SCC Councillor) <Simon.Harley@suffolk.gov.uk>

Subject: A137 Brantham, Brantham – Shared Cycle Route Improvements

Good afternoon Cllr Harley,

A137 Brantham, Brantham – Shared Cycle Route Improvements

Following your recent contact with Suffolk Highways regarding shared cycle route improvements (see summary of works below) on the A137 in Brantham, our LHB design engineers have prepared the following estimate which includes both professional services and construction costs.

- Dropped kerb transition point (carriageway to shared cycle route)
- Interval tactile paving (to warn and remind the visually impaired)
- Various signs (approx. 7no. plates and 6no. posts)
- Road markings

Professional services and construction estimate = **£14,160 - £17,300**

Professional services = **£2690**

Safety audit = **£2000**

Traffic management = **£1640**

Construction = **£8210**

10% safety audit, traffic management and construction contingency = **£1185**

The above figures are estimated and at this stage, no detailed design work has been undertaken. While we have tried to predict the costs associated with this project as accurately as possible, we have included a contingency percentage to mitigate financial risk, should any unforeseen issues arise. Rest assured, we will remain in contact with you throughout the scheme's lifecycle and provide you with updates accordingly.

Please note that this estimate is based on you funding at least 50% of the project and therefore doesn't include a local management overheads fee (18%) or VAT (20%).

For your information, your LHB balance is currently approx. **£16,393**.

The professional services estimate includes for:

- Site visits
- Consultation with third parties
- Construction cost estimate
- Hazard identification and risk assessments
- Utility enquiries
- Overhead cable assessments (if required)
- Temporary traffic management plans

- Compiling a works pack

The construction estimate includes for:

- Plant, labour and materials
- Installation, maintenance and removal of temporary traffic management
- Advanced public notification and communications (where necessary)
- Site supervision
- Reinstatements and 'making good'
- Notification and road space booking

Please can you advise if you would like us to proceed with these works by replying to this email address by no later than **11th May 2024**. If we do not hear from you within **90 days**, this estimate will be archived and may have to be re-calculated before progressing.

Should you have any questions or concerns, please don't hesitate to contact me – thank you!

Kind regards,

Luke Merton

Community Works Project Lead

Suffolk Highways | 3 Goddard Road, Ipswich, IP1 5NP

b) To note agreement by County Councillor Simon Harley to fund 50% of this work

From: Simon Harley (SCC Councillor) <Simon.Harley@suffolk.gov.uk>

Sent: Friday, April 12, 2024 11:58 AM

To:

Cc: Brantham Parish Council <clerk@branthamparishcouncil.co.uk>; Mal Bridgeman

mal.bridgeman@branthamparishcouncil.co.uk>

Subject: RE: A137 Brantham, Brantham – Shared Cycle Route Improvements

Dear Luke,

Thanks very much for your help with this. I confirm that I will be happy to support up to 50% of this scheme with my LHB budget, providing these funds are still available.

I will share this with the Parish Council for their response which I anticipate will come by the 11th May following their Parish Council meeting at the beginning of May.

Yours, Simon Harley (SCC Councillor)

Cc to Brantham Parish Council Clerk and Chair

c) To consider/agree next steps as appropriate

PARISH COUNCILLOR REPORTS – May 2024

BLC Representative – Cllr Donaldson

I have arranged a meeting with Darren Smith on Friday 3rd May at 10.30 to discuss a number of outstanding issues that we need to overcome.

Agenda items will include; Hire of LPF for BLC events, BLC insurance payments, Engaging BLC support in advising their clientele about parking on New Village and updates on the proposals for Scout Hut / 5G football pitch provision.

I will report back to the Chair and Clerk following the meeting.

Community Engagement Plan – *Brantham 2034* – Cllr Donaldson

I have attached a copy of the proposed communication that we can post on our website and publish links via social media channels. The communication outlines a summary of the outcomes following Cllr Lancaster's engagement work and report from last year. In in, I also

The comprehensive review conducted by Cllr Lancaster last year has prompted several ideas and options about how we best serve the local community, now and in the future. With this in mind, I am proposing that we create and launch a 10-year plan titled ***Brantham 2034*** that strategically addresses the needs of the local community and enhances the well-being of residents.

Brantham 2034 will serve as a vision for BPC and become a central focus to guide our decision making, alignment on our collective actions and provide clarity on what is required for longer term success.

In the next month I will begin drafting out an initial outline of the plan for the council to consider.

This will include,

- 1. Defining the overarching goal and desired outcomes that the plan aims to achieve and setting the tone for subsequent planning stages.**
- 2. Analysing our current state, identify strengths, weaknesses, opportunities, and challenges and assessing our existing resources, capabilities, and limitations.**
- 3. Involvement of relevant stakeholders, gathering further input, feedback, and perspectives.**
- 4. A framework that outlines our broad high-level strategies and approaches, including;**
 - Buildings – Village Hall, Scout Hut, BLC
 - Parks and Outdoors – Skate Park, Maps / Walks, Allotments, Path/cycleways
 - Community Spirit – Taylor Wimpey residents, Youth Club involvement, Xmas events/tree, enlisting more Parish Council members
 - Growth, innovation, sustainability – green issues
 - Finance and Risk
 - External – (shops, transport, community groups)
- 5. Resources required (financial, human, technological) based on priorities, determining budget estimates and funding sources and laying the groundwork for resource mobilisation.**
- 6. Timelines, key milestones and deadlines.**
- 7. Mitigating risk and anticipating obstacles and uncertainties.**
- 8. Communicating to stakeholders**

The above is just a starting point and would ask council members to add, amend accordingly. This would be set up as a working document that will evolve as more information becomes available. If councillors are in agreement, I suggest I meet with each 121 in the next months or so to discuss in more detail and ask for further input and advice on how we take this forward.

Assuming we are in agreement on the **Brantham 2034** approach, I have written a suggested communication (see separate document) to publish on BPC website with links on social media channels.

Legal Sub-Committee – Cllr Bridgeman

Very little progress from the Legal sub committee I am afraid.

I met with the local vet to see if there was any insight as to why the Head Office still had not paid ... and hinted that since they are now in breach of the lease, and have been for a while, our next step was to engage our solicitors. I agreed with Dean, at the practice, a two week grace period before we contact the solicitors.

The next invoice is now due

Brantham Skate Park Project – Cllr Edevane

Well, what a fab month! Thank you so much for approving Lewis from Two toed skateboards coming on 6th!! I'm so excited, I'm finally meeting him in person on Friday whe we go to BLC youth club together.. Bit nervous about first interaction with a load of kids but with Lewis there sure it'll be fine.. We're going to start sorting out how people will be able to book their kids on too & he wants to see the land where the park can go.. He really wants to be involved which idls brilliant! I'm also meeting Louise from there on Wednesday morning to sort out getting it advertised & make sure all access for the mobile park is OK..

Toni has said she'll help me leading up to the 6th sort out how I'll gather information from people & put it all together, can't remember if I told you that last month but I'm super grateful to her.

I'm in contact with a couple of skatepark contractors.. One, Gravity are my favourite so far, mainly because they've been the most responsive & helpful, I've attached a few examples they've sent me.. Coopers favourite is the 80k one but Sonnys is the 150k haha.. They're just a rough guide & if we as them to actually design one for us they send a professional skateboarder to the village to meet the kids & get them involved with designing it!! I'm going to go & have a measure on Wednesday morning too so I can send off a few more details to the companies.. I've got a friend who has decades of experience in construction industry & she wants to help me with that side of things..

Gravity also say they help with raising funds & planning permission.

The Facebook page I launched has had such a positive response! Only one negative comment, anti social behaviour but I saw that coming & batted it off no troubles!! I've got a few people I'm going to message who have shown real interest in getting involved, see what they can do.. I really want to find a



£70k



few other people who might want to come & show off some tricks on 6th.

£100k



£150k



£125k



£80k

Footpaths and Services Report for PC meeting – Cllr Cherry

The council received a letter from a resident who was having difficulty moving around the village in his electric wheelchair. The chairman and I met with this gentleman and he gave us a tour of the main problems he is facing.

A number of household hedges were identified and the householders will be contacted to ask them to cut back the offending bushes and hedges. Some paths had roots making the path uneven, and some paths were not very wide due to vegetation growing over. BOSS has been asked to help in some of the key areas.

I met some visitors to the area, who were impressed with how litter free and a comment was made on how little dog mess was around the paths compared to their own village. I thought this was worth noting as a nice positive for a change.

Recreation Sub-Committee – Cllr Heywood

The grass on the re-seeded area of damage to the Lower Playing Field following the Bonfire Night celebrations is just beginning to grow. It is now six months since the event and it will take some time yet before it looks any better. The area is still quite rutted in places.

We need to ask Dave Childs to give us a quote for some remedial work in all three play areas. This work, weed removal from the safety matting and painting generally on the older play equipment, should be done when the weather is dry, and before the summer holidays.

We are still awaiting the fixings for the new signs to be installed at the Lower Playing Field and Gravel Pit Lane.

Village Hall Management Committee – Cllr Heywood

Our last meeting was held on 17th April. Stacey reported that she is still taking new bookings for the hall.

We are quite often asked if we could install a Hearing Loop in the hall. Sarah is looking into getting some quotes for this work. We also really need two additional large, folding tables and we are hoping that the Parish Council may be able to help us with this expense.

The payment for electricity of around £5,000 is under investigation. The electricity company would not refund the money, but the bank has reimbursed our account while the investigation is ongoing. Meanwhile Sarah has arranged for a smart meter to be installed.

We are hoping for a dry Sunday on 19th May when some volunteers will help Adrian Cherry to remove the mound of earth against the outside wall of the gents' and ladies' toilets. When this work has been done we will seek quotes for improvement works to those areas.

Our next fund-raising event will be a Quiz Night in the Village Hall on 11th May. If you haven't already bought your ticket, there is still time. Tables of 6 people for £30 per table, and bring your own drink and nibbles.

Our next meeting will be held on Wednesday 15th May 2024.