

Paper 1 – Expenditure to be approved**Agenda Item PC 12.23.09**

The integrity of the Council's finances is to be protected by two of the three signatories checking and reviewing the invoices for payment for which they will have seen an original copy.

Within the Council's Financial Regulations (4.1) – expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget or where prior approval has been given for such expenditure to be incurred (i.e. under contractual agreements)

Such authority is to be evidenced by a Minute or by an authorisation slip duly signed by the Clerk and where necessary also by the appropriate Chair. Invoices will only be processed for payment by the Parish Clerk once she is satisfied that the payment sums match the invoices produced.

Accounts submitted for payment – Current Account

| Payee | Detail | Method | NETT | VAT | TOTAL |
|-----------------------|---|--------------|--------|------|--------|
| Village Hall Brantham | Hall Hire July - October (inv. BPC 972 & 975) | CHQ - 003506 | 192.00 | | 192.00 |
| SALC | SALC Conference (inv. 27953) | CHQ – 003507 | 15.00 | 3.00 | 18.00 |
| Simon Fisher | Email and Domain (inv. 2324-411) | CHQ – 003508 | 154.00 | | 154.00 |
| BMCIC | LPF Maintenance Contribution – Dec 2023 | CHQ - 003509 | 113.00 | | 113.00 |
| D. Childs | Grounds Maintenance – inv. 1786 | CHQ – 003510 | 105.00 | | 105.00 |
| | | | | | |
| | | | | | |

Presented by:..... Sarah Keys, Responsible Finance Officer

Countersigned by:..... Chair to the Parish Council

All payments authorised under The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012

Note: Council resolved at the 2023 Annual Meeting that it met the eligibility conditions, and this continues right through until the next relevant annual meeting which will be May 2027. This is regardless of whether the Council continues to meet those conditions for the duration, (para 7.12 of the Explanatory Memorandum to The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 refers.

The integrity of the Council's finances is to be protected by two of the four signatories checking and reviewing the invoices for payment for which they will have seen a copy.

The authority is to be determined by; * the council for all items over £800; * the Clerk, in conjunction with Chairman of Council or Chairman of the appropriate committee, for any items below £800. Such authority is to be evidenced by a minute or by an authorisation slip duly signed by the Clerk, and where necessary also by the appropriate Chairman.

Accounts Paid since 04 October 2023

| Payee | Detail | Method | NETT | VAT | TOTAL |
|-----------------------|--|--------|---------|------|---------|
| S. Keys | Nov 2023 Salary & Office costs | BACS | 1594.61 | | 1594.61 |
| T. Bird | Nov 2023 Litter picker salary | BACS | 297.92 | | 297.92 |
| P. Wainwright | Nov 2023 Litter picker salary | BACS | 247.83 | | 247.83 |
| Microsoft | Monthly Subscription Charges –Nov 2023 | DD | 8.60 | 1.72 | 10.32 |
| Brantham Village Hall | Support for running costs – Nov 2023 | BACS | 250.00 | | 250.00 |
| NEST | Clerk's Pension | DC | 95.01 | | 95.01 |
| Amazon | Printer Paper | DC | 16.66 | 3.33 | 19.99 |

Items paid following authorisation at meeting of 04 October 2023

| Payee | Detail | Method | NETT | VAT | TOTAL |
|-------------|--|--------------|---------|---------|---------|
| BMCIC | LPF Maintenance Contribution – Nov 2023 | CHQ – 003503 | 149.50 | | 149.50 |
| D. Childs | July Grounds Maintenance – invoice TBC | CHQ – 003497 | 405.00 | | 405.00 |
| S. Keys | 505 travel to SLCC conference on 11/12 Oct at Leonardo Hotel, Leicester. 137 miles @45p per mile | CHQ – 003498 | 61.65 | | 61.65 |
| MJS Systems | 50% cost of CCTV purchase | Debit Card | 5450.00 | 1090.00 | 6540.00 |

Presented by:..... Sarah Keys, Responsible Finance Officer

Countersigned by:..... Chair to the Parish Council

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| Who | Detail | Method | Amount |
|-------------|---------------------|--------|--------|
| Lloyds Bank | Bank Interest | DEP | 179.19 |
| BMCIC | Insurance repayment | DEP | 243.72 |

Presented by:..... Sarah Keys, Responsible Finance Officer

Countersigned by:..... Chair to the Parish Council



BRANTHAM
Parish Council

Brantham Parish Council
34 Sycamore Way
Brantham
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www.brantham.onesuffolk.net

CIL SPENDING REVIEW FOR THE YEAR ENDING 31 MARCH 2024

Neighbourhood CIL is governed by the CIL regulations and the rate at which it is paid is set out in national legislation. For those Parish Councils with a made Neighbourhood Plan it is 25% (with no CAP and for Parishes where there is no made Neighbourhood Plan it is 15% subject to a cap which is set out nationally (in legislation). The cap is worked out at £100 index linked per occupied property within the parish. The cap rate is set for the year and changes on the 1st January each year.

1. CIL Resources available

CIL Funding currently stands at:

| Financial Year | Income | Expenditure | CIL running Total | Timescales |
|----------------|--------------------|-------------------|-------------------|-------------------------------|
| 2018-19 | £2,556.87 | | £2,556.87 | SPENT |
| 2019-20 | £104.01 | | | SPENT |
| | £3,258.75 | | £5,919.63 | SPENT |
| 2020-21 | £3,258.67 | | | SPENT |
| | £2,681.48 | | £11,859.78 | SPENT |
| 2021-22 | | | £11,859.78 | |
| 2022-23 | £9,734.69 | | | 07.04.27 |
| | £7,747.54 | £10,123.64 | £19,218.37 | 12.10.27 |
| 2023-24 | £53,848.41 | | £73,066.78 | 14.04.28 |
| | £28,861.09 | | £101,927.87 | 13.10.28 |
| Committed | | £36,463.09 | £65,464.78 | Balance after committed funds |
| Totals | £112,051.51 | £46,586.73 | | |

2. Projects completed s bids against the Neighbourhood CIL pot

The following projects having been previously approved as valid projects for the Neighbourhood CIL pot are now completed with monies being fully paid out.

| Project | Budget | Predicted Cost | Sources of External Funding | Neighbourhood CIL (Parish) Funding | Start date | Current Position |
|--------------------------------|--------|-----------------|-----------------------------|------------------------------------|------------|------------------|
| Lower Playing Field Goal Posts | None | Approx. £10,000 | None | £10,123.64 | Jun-23 | Completed |

3. Projects identified as potential bis against the Neighbourhood CIL Pot

The following projects have been identified as valid bids against the Neighbourhood CIL pot, have approval and are awaiting completion with monies being fully allocated and therefore committed:

| Project | Budget | Predicted Cost | Sources of External Funding | Neighbourhood CIL (Parish) Funding | Start date | Current Position |
|--------------------|----------------|----------------|---------------------------------------|------------------------------------|------------|---|
| Play area updates | None allocated | £27,599.99 | Neighbourhood CIL (BDC) £5,111 | £22,488.99 | Jul-23 | Funding request to BDC CIL amended and under review |
| Play area signage | None | £3,074.10 | £0 | £3,074.10 | May-23 | Underway |
| CCTV in play areas | None | £5,450 | £0 | £10,900.00 | Nov-23 | Underway |

4. The following projects may be identified or submitted as potential discussion bids and will provide the basis for infrastructure spending as developments come online.

Items highlighted in GRAY will be identified as on an "as and when demand" as the parish continues to grow

| Project | Budget | Predicted Cost | Sources of External Funding | Neighbourhood CIL (Parish) Funding | Additional consultation required | Further information |
|-------------------------------------|----------------------|----------------|--|------------------------------------|--|---------------------|
| Village Hall | None allocated | Unknown | Neighbourhood CIL (BDC), bDC CIL Infrastructure pot and external funding | Unknown | Consultation with Brantham residents and PC needed | |
| Signage for cycleway to Manningtree | None Allocated | Unknown | SCC Locality Budget | £Unknown | PC Approval needed | |
| Crossing on A137 | None allocated | £100,000 | S106? /locality funding | £unknown | Community Consultation needed | |
| Other major projects | None allocated | Unknown | To be determined | | Subject to consultation | |
| New Grit Bins | On as an when basis | | | Neighbourhood CIL (Parish) | | |
| New Waste Bins | On as and when basis | | | Neighbourhood CIL (Parish) | | |

BPC ANNUAL BUDGET 2024-25

VERSION 3

DATE OF ADOPTION:

MINUTE NO.

| CATEGORY | BUDGET | BUDGET | BUDGET | BUDGET | BUDGET | BUDGET |
|---------------------------------------|---------|---------|-----------------|-------------------|-------------------|-----------------------|
| | 2022-23 | 2023-24 | 2024-25 SAME | 2024-25 ADD 2% | 2024-25 ADD 5% | 2024-25 ADD 6.7%** |
| INCOME | | | | | | |
| Precept | 53,728 | 57,581 | 59,640 | 60,833 | 62,622 | 63,636 |
| Bank Interest | 30 | 30 | 1,800 | 1,800 | 1,800 | 1,800 |
| Rent (BMCIC) | 1,650 | 1,650 | 1,650 | 1,650 | 1,650 | 1,650 |
| Annual Insurance repayment from BMCIC | | | 2,000 | 2,000 | 2,000 | 2,000 |
| Highcliff Lease | 5,000 | 5,000 | 5,000 | 5,460 | 5,460 | 5,460 |
| Braiswick road contribution | | | 150 | 150 | 150 | 150 |
| VAT reclaimed | 1,500 | 1,500 | 2,000 | 2,000 | 2,000 | 2,000 |
| Recycling | 300 | 300 | 300 | 300 | 300 | 300 |
| Scouts Ground Rent | 1 | 1 | 1 | 1 | 1 | 1 |
| Private Road contribution | 40 | 40 | 40 | 40 | 40 | 40 |
| Wayleaves | 50 | 50 | | | | |
| CIL | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| TOTAL INCOME | 67,299 | 71,152 | 77,581 | 79,234 | 81,023 | 82,037 |
| EXPENDITURE | | | | | | |
| Salaries | | | | | | |
| Clerk/RFO | 17,900 | 18,000 | 21,000 | 21,000 | 21,000 | 21,000 |
| Litter Pickers | 6,000 | 6,500 | 8,000 | 8,000 | 8,000 | 8,000 |
| Employers PAYE & NI | 4,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| Clerk's Pension | 750 | 1,000 | 1,300 | 1,300 | 1,300 | 1,300 |
| Payroll costs | 350 | 350 | 350 | 350 | 350 | 350 |
| TOTAL | 29,000 | 30,850 | 35,650 | 35,650 | 35,650 | 35,650 |

| | | | | | | |
|-----------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Administration | | | | | | |
| Audit | 700 | 700 | 800 | 800 | 800 | 800 |
| Hall Hire | 400 | 500 | 500 | 570 | 570 | 570 |
| Insurance | 5,500 | 5,500 | 5,500 | 5,500 | 5,500 | 5,500 |
| Office Allowance | 240 | 240 | 240 | 240 | 240 | 240 |
| Petrol/travel costs | 50 | 50 | 50 | 50 | 50 | 50 |
| Postage | 60 | 70 | 100 | 100 | 100 | 100 |
| Telephone | 300 | 300 | 300 | | | |
| Stationery | 300 | 300 | 300 | 300 | 300 | 300 |
| Website/Email | 500 | 500 | 350 | 350 | 350 | 350 |
| Training | 1,000 | 500 | 500 | 1,000 | 1,000 | 1,000 |
| GDPR costs | 50 | 50 | 50 | 50 | 50 | 50 |
| Miscellaneous | 1,000 | | | | | |
| Staff recruitment | 200 | 200 | 200 | 200 | 200 | 200 |
| Election costs | 1,000 | 1,500 | 1,500 | 500 | 500 | 500 |
| Councillor expenses | 200 | 200 | 200 | 200 | 200 | 200 |
| Purchases (i.e. office equipment) | | 200 | 200 | 200 | 200 | 200 |
| ZOOM subscription | 180 | | | | | |
| Accounting software | | | 300 | 300 | 300 | 300 |
| Microsoft subscription | | | 110 | 110 | 110 | 110 |
| TOTAL | 11,680 | 10,810 | 11,200 | 10,470 | 10,470 | 10,470 |

| | | | | | | |
|--|--------------|--------------|--------------|--------------|--------------|--------------|
| Subscriptions/Grants, Donations | | | | | | |
| SALC Subscription | 850 | 850 | 850 | 850 | 850 | 850 |
| SLCC Subscription | 197 | 197 | 120 | 120 | 120 | 120 |
| Donations | 1,900 | 1,500 | 2,500 | 3,000 | 3,000 | 3,000 |
| Brantham Open Spaces support | | 1,200 | 1,200 | 1,200 | 1,200 | 1,200 |
| TOTAL | 2,947 | 3,747 | 4,670 | 5,170 | 5,170 | 5,170 |

| | | | | | | |
|---------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Services | | | | | | |
| BDC Litter bin emptying | 1,800 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| Litter purchases | 500 | 900 | 900 | 1,000 | 1,000 | 1,000 |
| Playground Inspection | 300 | 300 | 300 | 300 | 300 | 300 |
| Churchyard Grounds Maintenance | | | | | | |
| General Village Maintenance | 9,960 | 7,000 | 7,000 | 7,000 | 7,000 | 7,000 |
| Playground equipment/repairs | 1,000 | 4,000 | 1,500 | 1,500 | 1,500 | 1,500 |
| BLC Grounds Maintenance | 4,000 | 4,000 | 480 | 480 | 480 | 480 |
| GPL Play area rent | 10 | 10 | 10 | 10 | 10 | 10 |
| Horticulture | 170 | 200 | 200 | 200 | 200 | 200 |
| SCC Street Light contract Maintenance | 2,250 | 2,400 | 1,500 | 1,500 | 1,500 | 1,500 |
| Village Hall Maintenance Grant | 3,000 | 3,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| TOTAL | 22,990 | 23,810 | 18,890 | 18,990 | 18,990 | 18,990 |

| | | | | | | |
|--|------------|--------------|--------------|--------------|---------------|---------------|
| Other items | | | | | | |
| CCTV Costs | | | 400 | 400 | 400 | 400 |
| SID/SID Maintenance | 100 | 100 | 1,000 | 1,000 | 1,000 | 1,000 |
| Defibrillator Maintenance | 250 | 250 | 500 | 500 | 500 | 500 |
| Parish Plan activities/support | | | 5,000 | 5,000 | 5,000 | 5,000 |
| Miscellaneous purchases/large projects | 332 | 1,586 | 271 | 2,054 | 3,843 | 4,857 |
| TOTAL | 682 | 1,936 | 7,171 | 8,954 | 10,743 | 11,757 |

| | | | | | | |
|--------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| TOTAL EXPENDITURE | 67,299 | 71,153 | 77,581 | 79,234 | 81,023 | 82,037 |
|--------------------------|---------------|---------------|---------------|---------------|---------------|---------------|

| | |
|---|----------------|
| COUNCIL TAX BASE FIGURES 2024-25 | 2024-25 |
| COUNCIL TAX BASE | 998.16 |
| BAND D COUNCIL TAX | 59.75 |

| Council tax base Calculations* | same | add 2% | add 5% | add 6.7% ** |
|---------------------------------------|--------|--------|--------|-------------|
| Council tax base | 998.16 | 998.16 | 998.16 | 998.16 |
| Band D Council Tax | 59.75 | 60.94 | 62.74 | 63.75 |
| PRECEPT AMOUNT | 59,640 | 60,828 | 62,625 | 63,636 |



APPLICATION FOR A GRANT OR CONTRIBUTION

Before completing this form, please carefully read Brantham Parish Council's Contributions Policy. Copies of this form must be submitted to the Parish Council along with any necessary supporting document to the address or email detailed above.

General Information for Applicants

It is Brantham Parish Council's intention (subject to budget restrictions and available resources) to support initiatives from local community groups and organisations. Priority will be given to applicants who have not previously received grants from Brantham Parish Council. The size of any contribution is awarded at the discretion of the Parish Council but will not exceed £500 in any one application.

A word copy of this form is available on request to the Clerk. If you have any queries on the completion of this form please contact the Parish Clerk using the details above.

ORGANISATION/GROUP DETAILS

Organisation/Group name:

Citizens Advice Ipswich

Address:

Tower House, 17 Tower Street, Ipswich, IP1 3BE

Contact Email:

CEO@Ipswichcab.org.uk

Contact Telephone:

01473 219771

Registered Charity no. (if applicable):

1064862

If you are part of a larger organisation enter its name:

Aims and objectives of your organisation/group:

to promote any charitable purpose for the public benefit by the advancement of education, the protection and preservation of health and the relief of poverty, sickness and distress in particular, but without limitation, for the benefit of the community in Ipswich and surrounding areas.



DETAILS OF PROJECT/ACTIVITY

| | |
|---|--|
| Provide an overview of your project/request: | Since January 2023 we have provided advice and support for 20 Brantham Parish residents, who sought our services on 42 different issues. |
| What is the likely number of beneficiaries? | 20 Separate households have received support benefiting all of those households' residents. |
| Age profile of beneficiaries | From 25 – over 65 |
| Provide details of long-term sustainability | Our core funding is reducing year on year, we undertake a number of projects to support our work, and rely on fund raising and donations we have been offering advice and support for 50 years in Ipswich and hope this will continue. |

DETAILS OF PARISH COUNCIL FUNDING REQUESTED

| | |
|-------------------------------------|-------------------------|
| Contribution requested | £500 |
| Received in the last 4 years | 31 December 2021 - £500 |

Please use this space for any other information about your project or organisation that may be helpful to your application:

We support all those in the community that need our assistance.

I certify that the responses provided are accurate to the best of my knowledge

Signature of applicant N. Willshere

Office held CEO Date 16 November 2023

Brantham Leisure Centre Report for PC meeting - December 2023

Please see updates below;

Lower Playing Field (LPF) – 22nd November

Cllr Heywood and I attended a meeting with Darren Smith, Richrd Candy and Alison Townes from the Firework Committee.

The committee were very pleased with the attendance of the event (approx. 3,000 people) and overwhelmingly received positive feedback. They do acknowledge that damage has been done to the LPF in the process and made the following comments.

- Rose Builders were contracted to deliver wooden crates for the bonfire in the run up to the event. They used a forklift to enter the LPF to deposit the crates which, due to the wet weather and soggy ground, created furrows and tyre tracks in the grass. This has been cordoned off by temporary fencing.
- Rose Builders are instructed by BLC to level the damaged areas so that seeding can take place. Due to the weather conditions, the ground is still very wet and attempts to use machinery on the site have not been successful.
- BLC intend to level the ground as soon as possible (weather permitting) and use winter seed for re grassing so that by the end of January to LPF is back to normal.
- They have requested BPC permission for use of the LPF for the Fireworks and Bonfire event on 2nd November 2024.

Brantham Leisure Centre Committee Meeting – 27th November

- Lou Madley kicked off the meeting discussing the clubs current situation in finding ways to attract more visitors (playing customers). They are exploring a number of options to boost attendance as operating costs for the club continue to rise. Insurance premiums have skyrocketed and the proposed rise in minimum wage will have mean they need to generate more income to cover costs.
- Darren Smith is in discussions with St Francis Group and Brantham Scouts about a parcel of land on Factory Lane that maybe re purposed for both BLC and the Scouts to use. A Business Case is being put together proposing the construction of a facility at a cost of approx. £1.5m
- Air Raid Shelter – We discussed current situation in trying to find who is responsible for this. I will be working with Mal and Eric to pick this up and see what progress can be made.
- The committee asked about the proposals for the verge on the lane running up to the entrance of the club car park. I mentioned that BPC were considering tree planting as an option and exploring quotes.
- There is a new container on site that most clubs use to store their sports equipment safely and in dry conditions. There is an outstanding matter about planning approval for the container.
- The Running Club are proposing to hold a charity 24 hour event on Feb 9th/10th 2024 to raise money for Cancer Research. This will mainly be on the BLC site but the possibility of using the LPF for a Childrens Fun run was discussed. They are currently talking to BBC in the hope of generating press interest and associated publicity for the event.
- The Bowls club raised the idea of all the sports clubs getting together to host a 'Festival of Sport' in the summer of 2024 which would be a public event.
- BLC are hosting a Christmas get together as a thank you to everyone in the village on Sunday 17th December between 6pm -10pm. All are welcome.
- The Brantham Parish Engagement Plan was discussed as Lou Madley has been involved in supporting this through events / groups at the club. It was suggested that these could be further promoted on BPC social media.

Cathie Donaldson

FINANCE COMMITTEE REPORT: NOVEMBER 2023

Please see the draft minutes, available to view online (via agenda item PC.12.23.04, note b.)

As reported in the draft minutes, the regular business of the committee was carried on as usual, but there were a couple of issues that I would like to expand on.

The first concerns a request from the Citizens Advice Bureau (CBA) requesting a donation of £500 towards their running costs. The CBA point out that they have directly helped twenty residents of Brantham who sought advice on forty two different issues. The CBA have made similar requests before and BPC have responded positively.

Councillor McGraw supported the request with a passionate description of the good work carried out by the CBA, particularly needed in the current climate of the cost of living crisis and mental health issues caused by the pressures of modern living.

Councillor Bridgeman opposed the request, not doubting at all the very good and much needed service provided by the CBA, but on the grounds that they receive very generous funding from central government and, at a local level, have a very healthy bank balance. Councillor Bridgeman's view is that support for Brantham residents from CBA would be forthcoming whether BPC made a donation or not, while stating that our residents would benefit more directly if we focussed our resources on 'local' good causes.

My own instinct is to concentrate our resources more locally but, if I had supported either councillor, the decision would then be totally down to me, and it's not right that one man should decide such issues. Therefore, the full council will be asked to make a decision on Wednesday evening.

The second item of interest was the response from the VHMC re the proposed increase in the Village Hall maintenance grant. There was some debate on this issue but general agreement that the increase, from £3600 to £5000 pa, should be to cover increased running costs only. There was also an acknowledgement that improvements to both the Ladies and Gents toilets are urgently required and that this should be funded by an additional, one off grant.

Finally, after reviewing the second draft of the BPC Budget for 2024/25 it was agreed to include a budget increase of 6.7% as discussed at the last full council meeting.

Eric

Footpaths & Services Report – December 2023

I have as yet been unable to meet the biodiversity team at the patch of land on Slough Road, I suspect this won't happen until after Christmas now.

A couple of minor complaints about the footpaths across the field. But once I explained that they were once permissive and that they had run out. Further explained that the several people keeping them as clear as possible, were unpaid volunteers. They were happy to accept the footpaths as they are. I suggested Wellies.

Nothing else to report

Lesley Cherry
Foot paths and Services.

BRANTHAM PARISH COUNCIL MEETING

Wednesday 6th December 2023

Recreation Sub-Committee – Chairman's Report

This year's Firework Night was a great success with over 3000 in attendance. The bonfire was smaller than in previous years, but there is still quite a large area of burnt grass to be repaired. Unfortunately, we had a lot of very heavy rain during the week before that event leaving the ground very soft, and the vehicle used to deliver the pallets to the bonfire site churned up and has left deep ruts in a long section of the grass next to the fence. The rutted and muddy section of grass (which had been fenced off, but some of the Harris fencing has now fallen over) starts next to the footpath across the field to the bonfire site, and it is impossible to walk on. Darren, the Chairman of the Fireworks Committee, reported the damage to us immediately after the bonfire weekend and said that the ground would be repaired and reseeded very quickly. Cathie and I had a meeting with Darren and other members of the committee and we were assured that the repairs would be done as soon as the weather permitted. We have had a lot more rain since then and the state of the Lower Playing Field is still as bad it was, if not worse, and it could be for some time yet with more frosty and wet weather predicted.

This committee's recommendation is that if the Firework Committee has this Council's permission to use the Lower Playing Field for future bonfire and firework events, they are not permitted to bring any vehicles on to field.

Work started on Monday on the installation of the column for a CCTV camera at the Lower Playing Field by MJS Systems, but there is still a question over the positioning of the columns at Gravel Pit Lane and Merriam Close due to the close proximity of the houses. The camera will be fitted at a later date.

Village Hall Management Committee

The last meeting of the committee was held on Wednesday 15th November where we discussed the increased grant offered by the Parish Council. You will have seen from my email what the committee decided to do with the extra money.

We have received a very competitive quote from Adrian Cherry to update and improve the ladies' and gents' toilets. Before that work can be started there must be the removal of the soil banked against the outside wall of the toilets to stop the damp problem in the wall. Volunteers will be sought to dig the soil away from the wall and deposit it in a skip, but not until after the next BATS production in February. Hopefully the weather will be reasonable to undertake this work in March next year.

Adrian Cherry visited the hall on Monday to move the switch for the water heater in the little kitchen. Unfortunately, he discovered that the ageing water heater was leaking, and he is now trying to get quotes to replace the heater.

Our next meeting will be held on Wednesday 17th January 2024.

Jackie Heywood

Verge at New Village

A quote has been received from Dan Orman for the rotovating and seeding work, planting of donated trees and installation of a small fence in the verge, in order to prevent the parking of cars in that area. This quote is in excess of £5,000. When this problem was first discussed with the Leisure Centre, Darren had agreed that the club would pay half of the cost of the work, but he has now emailed to say that they are not prepared to pay that much money.

Jackie Heywood

Brantham Parish Plan Committee report for 6th December 2023

We started the engagement process with a test event at the Village Hall and the process was amended to reflect the feedback. The launch event didn't attract the numbers that we expected and when I met with Lou from the BLC she voiced her concerns about people attending a stand-alone event there. Based on this I took the decision to focus on attending groups that were already meeting so we have a target audience.

To date events have been held at the Village Hall, Brantham Bull Wednesday Meet Up, Chloes Knit and Natter and Brantham Leisure Centre Running Club.

Most of the face-to-face engagement has been with older people.

We have two more events at the leisure centre targeting specific activity groups.

The online survey has been launched and we have 40 responses so far.

If we include the test event and the online survey, we have feedback from 130 people making up 6.5% of the population which is well below our target of 30%

Please can you talk to your friends and neighbours to complete the online form and ask if there is an appetite for another face-to-face event.

I would like to thank Lesie and Eric for their support with events.

Toni Lancaster

Chair of the Parish Plan Committee

Correspondence to Note

Nov 2023

Item One: (for information)

From: Darren Smith <darren@kemptonsmith.co.uk>

Sent: Saturday, November 4, 2023 9:43 AM

To: Sarah Keys <clerk@branthamparishcouncil.co.uk>

Subject: Lower Playing field

Morning Sarah

Just want to pre-empt any comments about the Lower Playing Field

We will be repairing all damage caused by tyre tracks this week.

We have tried to keep the issue to one side.

We will most likely fence the area off with either barrier fence or the metal fencing after the event to assist with repair.

Kind regards

Darren

Item Two: (for review/approval)

From: Darren Smith <darren@kemptonsmith.co.uk>

Sent: Sunday, November 5, 2023 12:03 PM

To: clerk@branthamparishcouncil.co.uk

Cc: Cathie Donaldson <cathie.donaldson@branthamparishcouncil.co.uk>;

jackie.heywood@branthamparishcouncil.co.uk

Subject: RE: Lower Playing field

Sarah

Good morning

Many thanks for the kind words – as you know a lot of hard work by a small band of great volunteers, plus the professionalism of Dynamic Fireworks and VIP Security keeping everyone safe.

As I said, we will reinstate all the damage, Rose Builders are working with us on this, as they generated most of it 😊 – the initial works will commence towards the end of next week once the ground dries out, the final sweep and clear of the ash will be next weekend once it has cooled down. Then after that working with Dan Oram we will resolve the area for turfing / seeding.

Moving on to next year, we would respectfully ask the Parish Council's permission to use the Lower Playing Field again on the 2nd November 2024, with a caveat that it may be the 9th November (we are discussing the most sensible date for us next Wednesday evening at our debrief)

Kind regards

Darren

Item Three: (for consideration/agreement of next steps)

From: Graeme Woodcock <graemewoodcock@rocketmail.com>

Sent: Monday, November 13, 2023 4:33 PM

To: Sarah Keys <clerk@branthamparishcouncil.co.uk>

Cc: Graeme Woodcock <graemewoodcock@rocketmail.com>

Subject: Community Energy Project

Dear Brantham councillors,

Our Futures group in East Bergholt have been interested in community energy projects and an example can be found by 'Googling' the Brighton Energy Coop.

Obviously it is only possible, by a group of villages collectively getting together to achieve a Babergh Community project.

Long term gives everyone cheaper, cleaner, renewable energy.

Please see the outline below.

As part of the Suffolk Climate Change Partnership and in recognition of our aim to become carbon neutral, Babergh District Council are working to encourage and support community energy schemes. In line with that ambition we would like to invite you to attend a meeting to discuss the possible creation of a community energy project covering the Babergh District.

An initial exploratory meeting was held on 21 September with people who had already been in touch with us. We are now planning a follow up meeting and extending the invite to all parishes/towns covered by Babergh District Council. The virtual meeting, to be held during the last week of November or the first week of December (depending on availability), will be run on Teams.

Draft agenda:

- 1. Introductions*
- 2. Objectives of meeting*
- 3. Rationale for establishing a Babergh Community Energy project*
 - * benefits for people and businesses*
 - * aiming for the the right scale*
 - * working together*
- 4. Issues to consider in setting up a community energy project*
 - * objectives*
 - * priority focus areas - types and location of generation, energy suppliers, energy consumers, energy aggregators, etc*
 - * community engagement*
 - * governance*
 - * legal entities*
- 5. Working with Community Energy South*
- 6. Next steps*

Community Energy South (CES) have a lot of experience in setting up community energy initiatives and have offered to help, provided there is sufficient interest from the communities involved.

It is not our intention to resolve all the issues listed above at this meeting and the next steps would be to work together to go through everything in much more detail. East Bergholt are very keen to engage and if there is sufficient interest from a reasonable number of other communities in Babergh to move forward then we can start work with CES. There would be no commitment at this stage other than the time involved

If you, or any interested representative from your community, would be interested in attending the meeting then please let me know and we will be in touch with dates.

*Thank you for reading through,
Graeme Woodcock
East Bergholt Futures Group
East Bergholt Parish Councillor*

Item Four: (for information)

From:
Sent: Monday, November 13, 2023 1:21 PM
To: Sarah Keys <clerk@branthamparishcouncil.co.uk>
Cc:
Subject: Lower playing field

Hi

I believe a discussion is warranted at the next Parish Council meeting regarding the state of the lower playing field following the fireworks display.

Before you tell me that the Leisure Centre have it under control, I have seen the minutes of previous minutes from the council requesting that they reseed the burnt earth, reduce the size of the bonfire. Indeed It was suggested by a councillor that sods of turf in that area be lifted and replaced after the bonfire.

However, I do believe that beside the burnt earth needing to be reseeded, the way the earth has been churned up from the forklift truck delivering the pallets for burning is unacceptable.

Basically it is a mess. I do not believe the pallets needed to be delivered by the forklift truck, and if they had to do it this way then some sort of matting should have been used to prevent the resulting quagmire.

Indeed they could have easily been brought in by hand, it may have taken a bit more time but there would be no resulting destruction of the earth, hence less work for the firework committee to fix.

Had there been more thought given to this then it should not have happened. Are we now to have this quagmire every year? Is there a plan in place to rectify the churned up earth?

Thank you

Item Five: (for review and approval if appropriate)

From: Brantham Leisure Centre <info@branthamlc.co.uk>
Sent: Wednesday, November 15, 2023 7:40 AM
To: New Sarah Keys <clerk@branthamparishcouncil.co.uk>
Cc:
Subject: LPF

Dear Sarah and PC,

Hope you are well.

Our running club are holding a fundraiser for one of their member's husbands. Unfortunately he has bowel cancer. It is a 24hr relay and they are hoping to do a Colour Dash for the village to involve children on the Saturday morning. The event is to be called 'Miles for Marsden'.

We would very much like to do the Colour Dash on the LPF if possible and will be bringing watering cans in numbers if approved post activity.

Can you come back to me with a decision. Thanks Sarah.

Kind Regards

Louise

Brantham Leisure Centre Manager