

BRANTHAM VILLAGE HALL
Registered Charity No. 268836

Meeting of the Sole Trustee (Brantham Parish Council) of Brantham Village Hall held on Wednesday 05
November 2025, 8.20pm at Brantham Village Hall.

MINUTES

PRESENT: Cllrs Mal Bridgeman (Chair), R Chamberlain, M Chatfield, L Cherry, M Clark, C Donaldson, A Edevane and E Osben.

IN ATTENDANCE: Sarah Keys (Parish Clerk)

- 1. APOLOGIES FOR ABSENCE** – Apologies were noted from Cllrs McCraw, Edevane and Heywood, aif.
- 2. DECLARATION OF INTERESTS** – none declared
- 3. WRITTEN APPLICATIONS FOR DISPENSATIONS** – none received
- 4. VILLAGE HALL REPORT** – Cllr Cherry (Chair of the Village Hall Management Committee) gave the following report:
 - Previous trustees have now been dissolved
 - New working relationships established with hirers and committee members that seems to be working well
 - Following resignation of Fiona Coley as Village Hall Manager, Liz Baalham has been recruited and came into post on 01 November 2025
 - Recent improvements to the hall include; installation of wifi, installation of hive heating system, replacement of hall lighting, redesign and decoration of office, and coffee room
 - Installation of emergency rails on fire exit
 - Storage cupboards renovated
 - New storage installed in boiler room
 - Previous cleaners cupboard renovated and may become a bar (plans still under consideration)
 - Memorial plaques installed on side of Village Hall along with safety camera and lighting
 - PIR lighting at side and back of hall
 - Recent events include quiz night, Halloween House, Neighbourhood Plan consultation amongst others
 - Coming up – Christmas Tree festival
 - Future plans include – installation of a bar, renovation of back meeting room, toilets refurb project.
 - Governing document to be completed and formalised.

Cllr Cherry noted massive thanks to Adrian Cherry who has completed almost all of the work above at cost.

The Chair noted thanks from the sole trustee to Adrian Cherry and to Cllr Cherry for all her transformational hard work.

- 5. VILLAGE HALL FINANCIAL REPORT** – The Clerk reviewed the financial report that had been circulated to Councillors and noted the total bank balances of £39,88.56
- 6. ANY OTHER BUSINESS** – none
- 7. DATE OF NEXT MEETING** – the date and time of the next meeting to be set as and when required.

Close of meeting at 8.31pm