



MINUTES of the Finance Committee Meeting held on Friday 14 July 2023 at 7pm at The Crown, Factory Lane.

Present: Cllrs. Bridgeman, Cherry, McCraw and Osben. In Attendance: Sarah Keys (Clerk/RFO).

FC 07.23.01 APOLOGIES FOR ABSENCE

- a) Committee to receive apologies – None received.
- b) Committee to consent to apologies received – see above.

FC 07.23.02 BMCIC REQUEST FOR USE OF LOWER PLAYING FIELD AS CAR PARK

- a) To consider/approve the request from BMCIC to hire the Lower Playing Field for use as a car park on 15/16 July 2023 – the Clerk informed the Committee that a late request had been received from Darren Smith requesting permission for BMCIC to hire the Lower Playing Field for parking during a 5-a-side football tournament. Cars would be charged £1 and 50p per car would be paid to Brantham Parish Council. Following discussion **Cllr Bridgeman proposed that this request was approved, this was seconded by Cllr McCraw, aif.**
- b) To consider/agree next steps as necessary – the Clerk to inform BMCIC that their request had been approved and to provide bank details for payment.

FC 07.23.03 LEGAL CONSULTATION COSTS

- a) To consider/approve the proposal from the Chair of the Legal Sub-Committee that legal advice from Birketts solicitors to be sought when deemed necessary by any tow of the Clerk, the Chairman or the Vice Chairman – Cllr Bridgeman informed the Committee that it had become apparent that on occasion legal advice was necessary at short notice in order to safeguard the Council or to provide urgent advice when necessary. Following discussion **Cllr McCraw proposed that delegated authority was given to any two of the Clerk, the Chairman or the Vice Chairman to request legal advice from Birketts Solicitors when deemed necessary, this was seconded by Cllr Cherry, aif.**

FC 07.23.04 JULY PAYSLEIPS

- a) To agree the salary payments as per payslips received from SALC – Councillors noted the payslips circulated by the Clerk and noted the salary payments as follows:
 - Sarah Keys – £1574.61
 - Tina Bird - £297.92
 - Phil Wainwright - £247.83
- b) To authorise Responsible Finance Office to make payments via online banking – **The Chair proposed that the Committee should authorise the RFO to make the salary payments via online banking, aif.**

FC 07.23.05 ANY OTHER BUSINESS

The Chair highlighted that a number of litter bins had been removed from the Brantham Open Space and queried whether this had been done by Babergh District Council. Cllr McCraw confirmed that he had queried this at BDC but it did not seem to be the case. The Clerk confirmed that she would query this with SFG.

FC 07.23.06 DATE OF NEXT MEETING

Wednesday 23 August 2023, 7m at Brantham Village Hall. The meeting closed to the public at 7.24pm.

SIGNED.....DATED.....