



MINUTES

BRANTHAM PARISH COUNCIL MEETING
Wednesday 03 June 2020, 7.30pm held via ZOOM

PRESENT: Cllrs V Abrahams, M Aherne, M Bridgeman, J Heywood, E Osben, C Philips, P Revell, G Rasch

CHAIRPERSON: Cllr A McCraw

IN ATTENDANCE: S Keys (Clerk), 2 members of the public, County Councillor D Wood

PC 06.20.01 OPENING

The Chair declared the meeting open at 7.30 pm and thanked all for attending. A statement was read out by the Chair indicating that, in accordance with legislation, the public and councillors were permitted to film, record, photograph or use social media in order to report on the proceedings of the meeting. A full transcript is available from the Clerk.

The Chair reminded the public that a Council meeting is not a public meeting, it is a meeting conducted in public. Members of the public, the press, and District, Borough or County Councilors are invited to attend our meetings and contribute during the public forum. Comments from the public during the remainder of the meeting should be by invitation from the Chair only.

PC 06.20.02 APOLOGIES

Cllrs C Elliott and P Seward

PC 06.20.03 DECLARATION OF INTEREST AND LOCAL NON-PECUNIARY INTERESTS

- a) There were no local non-pecuniary interests declared for the Agenda under discussion.
There were no gifts of hospitality exceeding £25 declared.
- b) There were no requests for dispensations for the Agenda under discussion

PC 06.20.04 PARISH COUNCIL MEETING MINUTES

The Council considered the minutes of the Parish Council meeting held on 06 May 2020. The minutes of the meeting were amended in PC 05.20.02 to state “9 Councillors voted in favour of the proposal, 1 Councillor abstained from the vote.” Cllr Heywood then proposed that the minutes were approved as a true and accurate record of the meeting, this was seconded by Cllr Osben and aif by the Council. The Council agreed that the minutes would be formally signed at the next available opportunity for the Council to meet in person.

PC 06.20.05 ACTION POINTS FROM THE PREVIOUS PARISH COUNCIL MEETING

MINUTE NO.	ACTION	Ongoing/ Dismissed
PC 07.19.07	Get quotes for repairs to GPL bus shelter <i>To be completed when social distancing rules are relaxed</i>	Ongoing
Public Session	Review the state of the A137 and discuss repairs necessary with SCC <i>To be carried over</i>	Ongoing
PC 05.20.12	Send legal documentation re: sale of BLC solar panels to Birketts solicitors for review	Dismissed



	<i>Completed</i>	
PC 03.20.08 (3)	Arrange for electrical test at VH to take place <i>To be completed</i>	Ongoing
PC 05.20.12	Respond to local residents comments about Decoy Pond and paths <i>Completed</i>	Dismissed
PC 05.20.12	Respond to local resident re: memorial bench at LPF <i>Completed</i>	Dismissed

PC 06.20.06 PUBLIC SESSION

A written report had been submitted from Cllr. Wood (available as Appendix B). Cllr Wood expanded on the following issues:

- Plans for opening of recycling centres
- Proposals to expand the opening of schools

Cllr McCraw gave a report on the following issues:

- A new set of grants available to businesses affected by Covid-19 which will be eligible for the local playgroup
- A new scheme that offers parents a tree each time a child is born is now available
- Highlighted the need to be aware of scammers in during this period.

The following queries/issues were highlighted by members of the public:

- Question about whether the new Public Open Space near Decoy Pond is still managed by SFG/the contractor. Cllr McCraw confirmed that it is.

PC 06.20.07 FINANCE REPORT

- a) To note and approve the balance of accounts as at 29 February 2020 - The Clerk reported the following balances:
- Current Account - £5000.00
 - Deposit Account - £133,483.18
 - Salaries Account - £317.36
- b) The Council noted the updated Appendix A circulated by the Clerk which detailed the accounts awaiting payment, the accounts paid since the last meeting and the receipts allocated since the last meeting. Cllr Heywood proposed that Appendix A was approved by the Council, this was seconded by Cllr Aherne and aif.

PC 06.20.08 REPORTS FROM COMMITTEES AND REPRESENTATIVES

1. Finance Committee

- a) To update on any actions since the last meeting – No meeting held, the Clerk confirmed that she is currently working on submission of documents for Internal Audit.
- b) To consider/agree proposals for contributions from the Finance Committee – none.
- c) To consider/agree any other proposals presented by the Finance Committee – None.

2. Recreation Sub-Committee

- a) To update on any general actions since the last meeting – The bid for S106 funding has been submitted to Babergh District Council. Further information has been requested from BDC about the consultation process in Brantham. Following discussion of the consultation documents available it was agreed that all documentation would be submitted to the Clerk to be collated and sent to BDC.
- b) To consider/approve any actions or expenditure required – none



3. Planning Committee

- a) To note recommendations made by the Committee – Cllr Aherne confirmed that the Planning Committee had met on 27 May 2020. Recommendations from the Committee can be found in the minutes of the meeting on the village website at www.brantham.onesuffolk.net. Most of the meeting discussed the Slough Road application. Cllr McCraw provided an update on the Brantham Place application which was unanimously passed by Babergh District Council Planning Committee. Cllr McCraw confirmed that the majority of concerns raised by Brantham Parish Council had been addressed.
- b) To note the planning decisions received – all decision notices received are available in the minutes of the meeting.
- c) Village Hall Management Committee
 - a) To update on actions since the last meeting – Cllr Heywood confirmed that the Post Master will be re-opening the post office in the Village Hall on a Wednesday between 1pm and 3pm.
 - b) To consider/agree any actions/expenditure necessary – no general actions/expenditure highlighted
 - c) To receive an update from the VH working Group – nothing to report.
 - d) To consider/agree any proposals made by the VH Working Group – nothing to report
 - e) To consider/agree next steps as necessary – nothing to report.

4. Footpaths Sub Committee

- a) To consider/agree any proposals presented by the Footpaths Sub Committee – Cllr Phillips highlighted that Footpath 1 from Sandy Lane to the path by Park Road has not yet been reinstated. Cllr Phillips confirmed that she will continue to monitor this.

5. Services Sub Committee

- a) To consider/agree any proposals presented by the Services Sub Committee – Cllr Aherne highlighted some missing labels on the defibrillator at Chloe's Café. The Clerk agreed to highlight this with the Good Neighbour Scheme.

6. Legal Sub Committee

- a) To consider/agree any proposals received from the Legal Sub Committee – further advice from Birketts re: the sale of the solar panels at Brantham Leisure Centre is still outstanding. **ACTION:** Cllr McCraw to call Imogen Grainger to discuss

7. SALC Representative – nothing to report

8. BLC Representative – nothing to report

9. SNT Representative – Cllr Rasch informed the Council that the planning meeting had been cancelled.

PC 06.20.09 CORRESPONDENCE TO NOTE/ACTION

The Clerk reviewed the correspondence that had been received in February 2020 (copies had been circulated to Councillors prior to the meeting). Councillors noted the following:

- An email from developer with update on proposals for a development at Slough Road, included for information.
- A query from a local resident re: refuse dump at Lawford. The Clerk confirmed that she had responded to this email.
- An email from East of England Co-op for a road sign. The Clerk confirmed that she had advised the Co-op to discuss this with Suffolk County Council.



PC 06.20.10 MISCELLANEOUS CORRESPONDENCE

All miscellaneous correspondence by email had been forwarded to Councillors during the month.

PC 06.20.11 INDUSTRIAL SITE DEVELOPMENT UPDATE

- a) To receive an update on recent/forthcoming activity on Industrial and Greenfield site – Cllr McCraw informed the meeting that contractors are now back on site and that there have been some issues with vehicles coming into the site. Deliveries of sand are expected this week.

Cllr McCraw confirmed that the footpath from Merriam Close to Decoy Pond is now open.

Cllr Phillips queried whether the barrier at the bottom of Cinder Path which has been removed will be replaced? **ACTION:** Cllr McCraw to follow up and feedback via email

- b) To agree any other next steps as necessary – none.

PC 06.20.12 DATE OF NEXT MEETING

Wednesday 01 July 2020, 7.30pm via Zoom

The meeting closed to the public at 8.15pm

SIGNED.....DATED.....



ACTIONS

MINUTE NO.	ACTION	Ongoing/ Dismissed
PC 07.19.07	Get quotes for repairs to GPL bus shelter	Clerk
Public Session	Review the state of the A137 and discuss repairs necessary with SCC	Cllr D Wood
PC 03.20.08 (3)	Arrange for electrical test at VH to take place	Cllr Heywood
PC 06.20.08 (7)	Discuss legal advice on sale of Solar Panels by telephone with Birketts	Cllr McCraw
PC 06.20.11	Find out if the barrier at the bottom of Cinder Path will be replaced	Cllr McCraw



APPENDIX A

PC 06.20.07 FINANCE REPORT

ACCOUNTS AGREED FOR PAYMENT	Chq/Debit Card/SO	NET	VAT	TOTAL	Powers Used
Parish Clerk – Salary	BACS	£1002.41		£1002.41	LGA 1972, s.112
Parish Clerk – Office	CHQ	£20.00		£20.00	LGA 1972, s. 112
Phil Wainwright – Litter Picker	BACS	£191.70		£191.70	Open Spaces Act 1906, ss.9 and 10
Tina Bird – Litter Picker	BACS	£230.48		£230.48	Open Spaces Act 1906, ss.9 and 10
B.M.L Maintenance Payment	SO	£332.00		£332.00	Local Government (miscellaneous Provisions) Act 1976, s.19
Amazon (100 envelopes)	Debit card	£7.88	£1.58	£9.46	LGA 1972
Post Office Ltd (stamps)	Debit Card	£9.12		£9.12	LGA 1972

ACCOUNTS PAID SINCE THE LAST MEETING	Chq/Debit Card/SO	NET	VAT	TOTAL	Powers Used
O2 (Clerk’s mobile phone)	Direct Debit	£18.05	£3.61	£21.66	LGA 1972

RECEIPTS RECEIVED SINCE THE LAST MEETING	TOTAL
Bank Interest	£6.16



APPENDIX B

Parish Report June 2020

Councillor

David Wood

Triangle
Ipswich Road
Tattingstone, Ipswich
IP9 2NN

Telephone: 07545423831 or 07889389443

Email: david.wood@suffolk.gov.uk



COVID-19 Update

Latest Government advice is available here: www.gov.uk/coronavirus

Latest SCC information is available here: <https://www.suffolk.gov.uk/coronavirus-covid-19/>

Further opening of schools

From 1 June it is expected that school will gradually begin to reopen to more pupils, in addition to accommodating children of key workers and vulnerable pupils. The phased opening of schools will start with pupils in nurseries, reception, year one and year six. Secondary schools and other schools such as pupil referral units and special schools will also gradually increase the number of children and young people they can accommodate. For secondary schools this will start with year 10 and year 12.

Suffolk County Council has been supporting schools in preparing for the possibility of increased pupil numbers and have provided all schools with a risk assessment checklist.

Important: It is not compulsory for parents to send their children to school at this time and there will be no penalties for families who choose to keep children at home.

More information is available at: <https://www.suffolk.gov.uk/coronavirus-covid-19/parent-guidance-about-schools-during-covid-19-pandemic/>

Testing in Suffolk

A regional testing centre for Suffolk and surrounding areas can be found at the **London Road Park and Ride, Copdock, Ipswich**. It is open from 8am to 7pm, every day.

There are also various mobile testing units across Suffolk. In addition, home testing kits can be requested.



More information on how to access a test in Suffolk is available at:

<https://www.suffolk.gov.uk/coronavirus-covid-19/covid-19-testing-in-suffolk/>

Changes to pavements/roads to aid social distancing

Suffolk County Council has confirmed that local councils and communities can make some small-scale temporary changes to pavements without needing to seek consent from the county council. These will be local safety measures on pavements that outline queuing areas, social distancing reminders or simple painted markings on pavement surfaces for pedestrians.

However, if the activity that the community wants to carry out requires working on or in the road, then the county council will need to be contacted first. If communities are unsure of where their proposed changes fit, they are encouraged to contact the county council at:

transport.schemes@suffolk.gov.uk.

We have also been encouraging the county council to make more radical changes to the road layout to support cycling and walking. The Department for Transport has announced a £2bn package to boost cycling and walking capacity in the UK, and this is an opportunity for councils to tackle historic congestion problems by encouraging a change in the behaviours of their residents by giving a fairer share of road space to walkers and cyclists.

EDF submits application for Sizewell C DCO

On 27 May, EDF submitted an application for a development consent order for Sizewell C to the Planning Inspectorate.

I am very concerned about EDF's decision to go ahead with an application during the current crisis, as it will be much more difficult for the public and stakeholders to fully scrutinise the plans and participate in the consultation process.

Domestic Abuse helpline available 24/7

The existing Domestic Abuse Outreach Service, run by Suffolk County Council and Anglia Care Trust, has extended its **0800 977 5690** freephone number to be available 24 hours a day, seven days a week.

Anyone with concerns including professionals who may be supporting clients, as well as friends and families who are concerned for loved ones, can access this local support.

Recycling centres reopen with booking system

Suffolk County Council have reopened household waste recycling centres, following weeks of closure due to the lockdown. They are operating on a booking system, to help reduce traffic disruption on roads around the sites and support social distancing on site for staff and members of the public.

Members of the public will need to book a 15-minute slot online at www.suffolk.gov.uk/recyclingcentres or by calling 0345 606 6067. It is not possible to access the sites without a booking.



BRANTHAM
Parish Council

The following temporary rules apply:

- No access to site without pre-booking
- Cars, car-derived vans, and pedestrians only – no larger vans, trailers or commercial-type vehicles
- One adult to unload, unless 2 adults needed for heavy items
- No staff assistance to unload vehicles
- Chargeable DIY waste (soil, rubble and hardcore) will be accepted, but payment must be made using contactless cards only
- No trade waste, textiles or re-use items accepted