



Playing Fields and Open Spaces
FEES AND CONDITIONS OF HIRE

Type of Event Fee

Community events	If associated with events organised by the Community Events Team and/or Parish Council	Free
Community or Charity Events	Up to 500 people	Free
Commercial, promotional or private events	Full Day • (incl. vehicles) • (excl. vehicles) Half Day • (incl. vehicles) • (excl. vehicles)	£150 £80 £75 £50
Car parking events	Full Day Half Day	£150 £75
Sport events	Full Day Half Day Per Hour	£70 £35 £10
Deposit required	If no vehicles are taken onto grounds If event includes the use of vehicles/machinery	£150 £500

(The deposit, to be paid by BACS to Brantham Parish Council, will be held until after the event. This will be returned once it is ascertained that the space is in the same condition as before the hire)

Applicants are reminded:

The organiser must obtain the Council's permission before committing themselves to organising this event.
No section of the play areas may be fenced off and no restrictions to entry be made and no charges levied on persons entering the Play areas without obtaining special permission from the Council.

Conditions of hire

1. Applications

All applications to use the playing field must be made in writing to the Parish Clerk using the application form.

Brantham Parish Council reserves the right to grant or refuse permission for use of the playing field. The Parish Council's decision will be final.

2. Vehicle Access

Unless the purpose of the extraordinary use application is to use the Lower Playing Field as a carpark, no vehicles will be permitted on the land excluding emergency vehicles.

Any vehicles requiring access to the site for the purpose of any event set up must be agreed by the Landowner minimum 24 hours prior to access being required.

All equipment and materials must be transported in a manner that minimises impact on the land.

No heavy vehicles may be moved on or off the area between the hours of midnight and 7am, to minimise disturbance to neighbouring residences.

3. Debris Cleanup

Any debris resulting from events on the land must be removed within 48 hours after the conclusion of the event.

4. Ground Damage Rectification:

Any damage done to the surface of the site must be reported to Brantham Parish Council at the earliest opportunity and the damage made good as quickly as possible (and within at least three months) to the Council's satisfaction.

5. Risk Assessment

Prior to any event a comprehensive risk assessment must be completed and shared with the Parish Council.

This assessment should identify potential hazards that may arise during, or as a consequence of, holding an event and have appropriate measures in place to mitigate associated risks.

6. Liability:

The hirer assumes full liability for any injuries, damages, or losses arising from the event and agrees to indemnify and hold the Landowner harmless from any claims related to the event.

7. Insurance:

The hirer shall provide proof of comprehensive liability insurance covering the event.

8. Permits and Compliance:

The hirer is responsible for obtaining all necessary permits and ensuring compliance with any relevant regulations for any hosted events.

9. CCTV

All hirers to note that the areas are covered by CCTV.

The Parish Council reserve the right to prosecute anyone found to be damaging the playing field and or the equipment.

10. Event Cancellation and termination

Events may be cancelled by either party given due notice if the condition of the site deteriorates due to inclement weather. In this case the hire fee and deposit will both be returned.

Either party may terminate the hire agreement with written notice if the other party breaches any terms.

11. Governing Law

Any agreement for hire made shall be governed by and construed in accordance with the UK Law.

12. The decision of the Council shall be final. In exceptional circumstances, the Council reserves the right to increase or reduce the applicable hire charges.