



BRANTHAM Parish Council

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**The Parish Councillors of BRANTHAM FINANCE COMMITTEE are summoned to attend a meeting on
Wednesday 28 January 2026, 7pm at Brantham Village Hall.**

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

The meeting is open to members of the public to attend in person. Members of the public not wishing to attend in person may submit written representations on issues to be covered in the agenda or items in general which will be noted for further consideration.

AGENDA

All papers for the meeting can be found [here](#)

FC 01.26.01	APOLOGIES FOR ABSENCE a) Committee to receive apologies b) Committee to consent to apologies received	CLERK
FC 01.26.02	MINUTES a) To consider and approve the minutes of the previous Finance Committee meeting on 23 September 2025	CHAIR
FC 01.26.03	ACTIONS a) To review progress of highlighted actions from previous month	CLERK
FC 01.26.04	CONTRIBUTIONS a) To note contributions/grants expenditure committed to date (PAPER 1) b) To consider any requests received from local groups in line with the BPC Contributions policy and to agree an appropriate donation from Brantham Parish Council – none received	CHAIR
FC 01.26.05	COMMUNITY INFRASTRUCTURE LEVY a) To receive an update on the monies held under the CIL Reserve and monies expended to date on projects (PAPER 2) b) To consider/agree allocation of funds to any other potential projects going forward c) To review/approve any applications for Parish CIL received from external groups or individuals	CHAIR
FC 01.26.06	REQUESTS FOR PROJECTS FROM BPC COMMITTEES/SUB-COMMITTEES a) To consider/approve any requests for projects and funding necessary from BPC Committees, Sub-Committees and Groups – none received b) To consider/agree any other next steps as necessary	CHAIR
FC 01.26.07	EV CHARGING POINTS a) To review the quote received from Zolbv ref. EV charging point at Brantham VH (PAPER 3) b) To receive an update from the Clerk on the Plug-in Suffolk Campaign c) To receive an update from the Village Hall Chair on proposals and thoughts from the VHMC d) To consider/agree next steps as appropriate	CHAIR
FC 01.26.08	INTERNAL AUDIT 2025-26 a) To note correspondence received from SALC ref. Internal Audit process for 2025-26 (PAPER 4) b) To formally appoint SALC as the BPC Internal Auditor for 2025-26	CHAIR
FC 01.26.09	ANY OTHER BUSINESS	ALL
FC 01.26.10	DATE OF NEXT MEETING	CHAIR

Signed:

A handwritten signature in black ink, appearing to read 'S Keys.', on a light blue background.

Sarah Keys

Clerk to the Council