



BRANTHAM

Parish Council

Brantham Parish Council
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The Parish Councillors of BRANTHAM PARISH COUNCIL are summoned to attend the Parish Council Meeting on Wednesday 04 June 2025 commencing at 7pm at Brantham Village Hall.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

The meeting is open to members of the public to attend in person. Members of the public not wishing to attend in person may submit written representations on issues to be covered in the agenda or items in general which will be noted for further consideration.

All associated papers for the meeting can be found [here](#).

AGENDA

PC 06.25.01	OPENING INCLUDING STATEMENT	CHAIR
PC 06.25.02	APOLOGIES FOR ABSENCE a) Council to receive apologies for absence b) Council to consent to accept apologies received	CLERK
PC 06.25.03	DECLARATIONS OF INTERESTS: a) To receive declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct b) To receive notification of gifts of hospitality exceeding £50 c) To receive requests for dispensations	ALL
PC 06.25.04	MINUTES OF PREVIOUS MEETINGS a) To consider and approve the minutes of the previous Parish Council meeting held on 05 March 2025	CHAIR
PC 06.25.05	REPORTS FOR INFORMATION – to receive written reports for information only: a) County Councillor Simon Harley b) District Councillor Alastair McCraw	CHAIR
PC 06.25.06	PUBLIC FORUM a) To receive any questions or comments from members of the public	CHAIR
PC 06.25.07	CLERK'S REPORT (PAPER 1) a) To review actions from the previous meeting b) To receive the reports of items actioned under delegated powers c) To receive items of correspondence for noting only or for consideration/agreement of next steps	CLERK
PC 06.25.08	STATUTORY INFORMATION a) To receive/approve nominations for the vacant posts of Councillor (1) – none received b) To note the Revised CIL Charging Schedules Consultation (closure date being 09 July 2025) and agree process for responding	CHAIR
PC 06.25.09	FINANCE REPORT a) To review the minutes of the Finance Committee and note any decisions made b) To consider/review any proposals received from the Finance Committee (noted in the minutes) c) To approve the accounts awaiting payment including those coming forth, the accounts paid since the last meeting and the receipts allocated since the last meeting (PAPER 2)	EO RFO

	d) To note and approve the balance of accounts and Bank Reconciliation as at 31 May 2025 (PAPER 3 – TO FOLLOW)	
PC 06.25.10	PLANNING MATTERS https://www.babergh.gov.uk/planning/ a) To consider and approve response to the following planning matters relating to Brantham: DC/25/02285 Brantham Institute, Rectory Lane, Brantham, CO11 1PZ Construction of single storey infill extension. Replacement of existing flat roofs and sloping flat roof to form one flat roof. b) To note the following planning decisions relating to Brantham – none received	CHAIR
PC 06.25.11	BRANTHAM 2034 a) To receive an update from the Clerk b) To consider/agree next steps as necessary	CLERK
PC 06.25.12	NEIGHBOURHOOD PLAN a) To receive an update from the Chair ref. Neighbourhood Planning and consultants b) To consider/approve designation of Brantham as a Neighbourhood Plan area c) To approve the appointment of Places4People as Neighbourhood Plan consultants for Brantham d) To consider/agree next steps as appropriate	CHAIR
PC 06.25.13	AFFORDABLE HOUSING a) To receive an update on Affordable Housing project following close of Housing Needs Survey b) To consider/agree next steps as appropriate	CHAIR
PC 06.25.14	ROAD SAFETY PROPOSALS a) To consider the proposals from Cllr Osben to improve road safety along the A137 (PAPER 4) b) To consider/agree next steps as appropriate	EO
PC 06.25.15	LEGAL MATTERS a) To review the proposed letter from Birketts Solicitors (circulated by email) b) To agree any amendments necessary c) To formally approve sending of the letter	CHAIR
PC 06.25.16	REPORTS FROM COUNCILLORS – (PAPER 5) a) To receive a report from the Parish Chairman and agree any actions as necessary b) To receive any other points to note from committees, sub-committees & working groups c) To consider/approve any proposals or next steps as appropriate	CHAIR CHAIR ALL
PC 06.25.17	DATES OF FORTHCOMING MEETINGS – all taking place at Brantham Village Hall a) Finance Committee meeting – Wednesday 25 June 2025, 7pm b) Parish Council meeting – Wednesday 02 July 2025, 7pm	CHAIR
PC 06.25.18	IN CAMERA ITEM a) To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed b) To receive an update from the Chair ref. BMCIC and to review emails and correspondence received on this issue (CONFIDENTIAL PAPER 6) c) To review/approve proposals received from the Legal Sub-Committee on this issue d) To consider/approve hire of Lower Playing Field to Stour Wanderers as per request received on 19 May 2025 (<i>included in Paper 8</i>) e) To consider email received from Garage Sale Organiser and agree next steps as appropriate (CONFIDENTIAL PAPER 7) f) To review information from Cllrs Clark and McCraw ref. Local Government Pension scheme and approve any changes to staff pension arrangements	CHAIR

Signed:

A handwritten signature in black ink on a light blue background. The signature is written in a cursive style and reads "S Keys." with a period at the end.

Sarah Keys Clerk to the Council