

SUMMONS

The Parish Councillors of BRANTHAM PARISH COUNCIL are summoned to attend the Parish Council Meeting on Wednesday 02 September 2026 commencing at 7pm at Brantham Village Hall.

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. The meeting is held in accessible premises. All agendas, reports, minutes and background papers in relation to this meeting can be viewed on the parish council's website: [Parish Council Meetings](#)

The agenda may be split into two parts. Most of the business will be dealt with in the first part of the meeting which is open to the public. The In Camera Section of the meeting (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before In Camera items are discussed.

Recording at meetings

Members of the Council, the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. Those attending shall be informed that the meeting may be reported on (including recording, photographing and filming).

AGENDA

PC 09.26.01	OPENING INCLUDING STATEMENT	CHAIR
PC 09.26.02	APOLOGIES FOR ABSENCE a) Council to receive apologies for absence b) Council to consent to accept apologies received	CLERK
PC 09.26.03	DECLARATIONS OF INTERESTS: a) To receive declarations of disclosable pecuniary interests, other registerable interests and non-registerable interests as detailed in Appendix B of the LGA Model Code of Conduct b) To receive notification of gifts of hospitality exceeding £50 c) To receive requests for dispensations	ALL
PC 09.26.04	MINUTES OF PREVIOUS MEETINGS a) To consider and approve the minutes of the previous Parish Council meeting held on 01 July 2026	CHAIR
PC 09.26.05	REPORTS FOR INFORMATION – to receive written reports for information only: • County Councillor – Vicky Armstrong • District Councillors - Alastair McCraw	VA AM
PC 09.26.06	PUBLIC FORUM - <i>at the direction of the Chair matters will either be responded to or deferred for further discussion and/or debate</i> a) To receive any questions or comments from members of the public	CHAIR
PC 09.26.07	CLERK'S REPORT (PAPER 1) - to receive and consider information from the Clerk in particular: a) To review actions from the previous meeting b) To receive the reports of items actioned under delegated powers and correspondence to note	CLERK
PC 09.26.08	STATUTORY BUSINESS	CHAIR

	a) To note the resignation of Councillor Robert Chamberlain effective from 04 August 2026 and to note arrangements for advertising the vacancy b) To review the report (PAPER 2) and recommendations included, circulated by the Clerk ref. Protection of Parish Councillors from Harassment, Abuse and Intimidation c) To note that under Section 65 of the English Devolution and Community Empowerment Act 2026 and Section 32A of the Localism Act 2011, Councillors will no longer be legally required to display their usual residential address on the publicly accessible Register of Interests.	
PC 09.26.09	FINANCE a) To review the minutes of the Finance Committee and note any decisions made b) To approve the accounts awaiting payment including those coming forth, the accounts paid since the last meeting and the receipts allocated since the last meeting (PAPER 3) c) To note and approve the balance of accounts and Bank Reconciliation as at 31 July 2026 (PAPER 4) and as at 31 August 2026 (PAPER 5 – TO FOLLOW) d) To note that a bank reconciliation and spot check for July and August 2026 has been completed by Cllr Osben	EO/ RFO
PC 09.26.10	PLANNING MATTERS https://www.babergh.gov.uk/planning/ a) To note the vacancy of Planning Lead at BPC following the resignation of Cllr Chamberlain and to approve a Cllr to take on the role going forward b) To consider and approve response to the following planning matters relating to Branham: DC/26/03141 12 Palfrey Heights Branham Manningtree Suffolk CO11 1SE Erection of a single storey rear flat roof extension DC/26/03677 34 Palfrey Heights Branham Manningtree Suffolk CO11 1SF Erection of single storey monopitch front extension c) To note the following planning decisions relating to Branham: DC/26/01713 - Braham Hall, Branham Hill, Branham, Manningtree Suffolk CO11 1NN Erection of a rear extension and internal alterations PLANNING PERMISSION GRANTED DC/26/01714 - Application for Listed Building Consent - Erection of a rear extension and internal alterations. Braham Hall, Branham Hill, Branham, Manningtree Suffolk CO11 1NN LISTED BUILDING CONSENT GRANTED Discharge of Conditions Application for DC/25/04586 - Conditions 6 (Construction Environmental Management plan for Biodiversity), 8 (Wildlife Sensitive design Scheme), 9 (Historic Building Record), 17 (External lighting), 20 (Construction Management Plan), 21 (Preliminary Recording) and the Biodiversity Net Gain Condition Braham Hall, Branham Hill, Branham, Manningtree Suffolk CO11 1NN CONDITIONS SATISFIED Discharge of Conditions Application for DC/25/02626 - Condition 4 (European Protected Species (EPS) Licence for Bats). Spooners Cottage, Slough Road, Branham, Manningtree Suffolk CO11 1NU CONDITIONS SATISFIED	CHAIR
PC 09.26.13	BRANTHAM 2034 - to consider matters related to Branham 2034 Strategic Vision and in particular: a) To review progress made towards objectives set in Branham 2034 strategic plan b) OUTDOOR SPACES - To receive and update on the Procurement and Tendering process for Branham Skate Park	CHAIR CLERK

	c) GREEN ISSUES – To receive an update in relation to green issues/biodiversity in Brantham	MCL
	d) GREEN ISSUES – To receive an update on Brantham In Bloom project and agree next steps as appropriate	MCL
	e) SAFETY – To receive an updates on the appointment of a PCSO for Brantham and receive reports on safety-related issues	MB/ MCH
	f) ROADS - To receive an update on the project to create a safe crossing point on the A137	A.CLERK
	g) COMMUNITY ENGAGEMENT – To receive an update from Cllr Osben and Assistant Clerk ref. Brantham Community Events	EO/LW
	h) To receive any other updates from Cllrs relating to their areas in the Brantham 2034 plan	ALL
PC 09.26.14	NEIGHBOURHOOD PLANNING a) To receive an update on Neighbourhood Plan for Brantham b) To note the resignation of Cllr Chamberlain from the Parish Council and as the NP Chair and to consider/agree proposals for chairing going forward c) To consider/agree any other next steps as appropriate	CHAIR
PC 09.26.15	REPORTS FROM COUNCILLORS – (PAPER 6 - TO FOLLOW) a) To receive a report from the Parish Chairman and agree any actions as necessary b) To receive any other points to note from committees, sub-committees & working groups c) To receive update from Chair in relation to Dilapidations survey of Brantham Leisure Centre d) To consider/approve any proposals or next steps as appropriate	CHAIR ALL CHAIR
PC 09.26.16	COMMUNITY EMERGENCY PLAN a) To receive an update on the status of the current Brantham Parish Council Community Emergency Plan b) To consider/agree a process for monitoring and updating the plan and recruiting volunteers going forward	CHAIR
PC 09.26.17	ACCORD BETWEEN PARISH COUNCILS AND DEDHAM VALE NATIONAL LANDSCAPE & STOUR VALLEY PARTNERSHIP a) To note the invitation to attend the briefing session on 15 September 2026, 11am and to agree a BPC representative as appropriate b) To review the draft accord between Parish Councils and Dedham Vale National Landscape & Stour Valley Partnership (PAPER 7) and to agree next steps as appropriate	CHAIR
PC 09.26.18	DATES OF FORTHCOMING MEETINGS – all taking place at Brantham Village Hall a) Finance Committee meeting – Wednesday 23 September 2026, 7pm b) Parish Council meeting – Wednesday 07 October 2026, 7pm	CHAIR
PC 09.26.19	IN CAMERA a) To note increase of Assistant Clerk hours going forward b) To consider/agree proposals for remembrance at Merriam Close garden	CHAIR

Signed:



Sarah Keys Clerk to the Council